

RESOLUTION NO. R25-74

A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE AGREEMENT WITH THE LAW OFFICE OF THE MONTGOMERY COUNTY PUBLIC DEFENDER TO PROVIDE LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH VIOLATIONS OF MUNICIPAL ORDINANCES FOR THE YEAR 2026, UNDER CERTAIN TERMS AND CONDITIONS.

WHEREAS, it is the legislative determination of the Trotwood City Council that it is in the public interest, and the legal responsibility of the City, to provide the required legal services for all indigent persons charged with violations of the City of Trotwood Code of Ordinances (“Codified Ordinances”), which could result in incarceration; and

WHEREAS, the City Manager recommends City Council authorize the City Manager to enter into a Service Agreement with the Law Office of the Montgomery County Public Defender to provide legal representation for indigent persons criminally charged with violations of the Codified Ordinances; and

WHEREAS, a copy of said Service Agreement is attached hereto and incorporated herein as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I: The Trotwood City Council accepts the recommendation of the City Manager and hereby authorizes the City Manager to enter into a Service Agreement with the Law Office of the Montgomery County Public Defender to provide required legal services for indigent persons charged with a violation of a City ordinance that could result in incarceration.

SECTION II: A copy of said Service Agreement is attached hereto and incorporated herein as Exhibit "A".

SECTION III: This Resolution shall take effect and be in force from and after the date of its passage.

Passed on this 1st day of December, 2025.

CITY OF TROTWOOD
3035 OLIVE ROAD
TROTWOOD, OHIO 45426

ATTEST:

APPROVED:


KARA B. LANDIS
CLERK OF COUNCIL


YVETTE F. PAGE
MAYOR


TYNA R. BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Resolution No. R25-74 adopted by the Trotwood City Council at a regular scheduled meeting held on the 1st day of December, 2025, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL

**AGREEMENT FOR INDIGENT DEFENSE SERVICES
IN MUNICIPAL COURT**

This Agreement is entered into by and between the Montgomery County Public Defender Commission and the Montgomery County Public Defender Office, with a mailing address of 117 South Main Street, 4th Floor, Dayton, Ohio 45422, (hereinafter referred to as the "COUNTY"), and the city of Trotwood, with a mailing address of 3035 Olive Road, Trotwood, Ohio 45426-2600 (hereinafter referred to as the "CITY").

WHEREAS, the CITY of Trotwood recognizes its responsibility under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with a violation of a City ordinance for which the penalty or any possible adjudication includes the potential loss of liberty, and

WHEREAS, Montgomery County has adopted a program whereby a Public Defender Commission has been formed and has appointed a Public Defender and if there is a conflict, then the court will appoint assigned counsel attorneys.

WHEREAS, the COUNTY Public Defender Commission pursuant to Ohio Revised Code §120.14 and §120.16 may enter into a contract with a municipal corporation whereby the County provides legal representation to indigent adults charged with a violation of an ordinance of a municipal corporation for which the penalty or possible adjudication includes the potential loss of liberty and under which the municipal corporation shall pay the COUNTY for these services.

WHEREAS, the contracts must contain terms in conformance with Ohio Administrative Code 120-1-09 and the parties must follow the Ohio Public Defender Commission standards and guidelines and the COUNTY Maximum Fee Schedule for Appointed Counsel, in order for the COUNTY to obtain reimbursement for indigent defense costs pursuant to Ohio Revised Code §120.18, §120.33 and §120.35, and pay the CITY its appropriate share if such has not already been calculated into the formula to determine compensation, and

NOW THEREFORE, the parties do mutually agree to bind themselves as follows:

1. REPRESENTATION

- 1.1 The COUNTY, on behalf of the CITY, agrees to provide legal representation in Municipal Court on or after the commencement date and during the term of this agreement in cases where the defendant is indigent and charged with the commission of an offense or act which is in violation of a CITY ordinance and for which the penalty or any possible adjudication includes the potential loss of liberty.

- 1.2 Indigency shall be determined in accordance with the standards of indigency and other rules and guidelines established by the Ohio Public Defender Commission and the State Public Defender, pursuant to Ohio Revised Code §120.03 and Ohio Administrative Code §120-1-03.

In addition to indigency determination, all rules, standards and guidelines issued by the Office of the Ohio Public Defender and Ohio Public Defender Commission shall be followed.

- 1.3 A major purpose of this agreement is to enable the COUNTY and CITY to obtain partial reimbursement of its costs to have the County Public Defender or appointed counsel in conflict situations, provide legal representation in Montgomery County Municipal Court for indigent adults charged with any violation of CITY ordinance for which the penalty or any possible adjudication includes the potential loss of liberty. Any question regarding terms or performance of this agreement should be resolved in favor of obtaining this result.

2. COMPENSATION

- 2.1 CITY agrees to pay the COUNTY as follows:

- A. The City will pay the Public Defender the sum of \$202.55 (two hundred two dollars and fifty-five cents) per case for which the Public Defender provides representation;
- B. A case shall be counted as any matter in which the City initially charges an indigent person under a City ordinance for which jail is a possible sentence and for which the Public Defender provides representation past the initial arraignment. Matters that have multiple City ordinance charges under one case number shall be counted as one case. Where a case has both ordinance charges and Ohio Revised Code charges, the municipality will be billed for the case whenever the ordinance is the highest degree charge or ties for the highest degree. Matters that are pled and sentenced at the initial arraignment shall be counted as .25 (one quarter) case. Matters that are reopened as the result of revocations, show causes, capiases, or for other reasons shall be counted as .20 (one fifth) case. There shall be no charge for the appeal of a case;
- C. The Public Defender shall issue a monthly invoice for the prior month's services and the City shall pay said invoice within 30 (thirty) days of receipt;

D. In addition to the payments for the Public Defender services, in conflict situations, where assigned counsel is appointed, the COUNTY will bill the CITY monthly for the municipal code violation cases the COUNTY paid in any particular month, based on qualifying attorney vouchers, less the amount the COUNTY is reimbursed by the State under the then current reimbursement rate. The COUNTY will issue an invoice to the CITY and the CITY will have 30 days to pay from date of receipt.

2.2 Reimbursement by the municipal corporation for representation of such indigent persons, whether by contractual amount or a fee schedule, shall not exceed the fee schedule in effect and adopted by the Montgomery County Commissioners.

3. DURATION OF CONTRACT AND TERMINATION

3.1 The term of this agreement shall be for one year, January 1, 2026, to December 31, 2026 (OPTIONAL: This contract may be renewed for additional one-year terms upon proper resolution of each entity agreeing to the one-year extension and proper appropriation of funding for the new year. Copies of the resolutions are to be sent to the Ohio Public Defender, 250 East Broad Street, Suite 1400, Columbus, Ohio 43215).

3.2 If COUNTY or CITY shall fail to fulfill in a reasonable, timely and proper manner its obligations under this agreement or if either party shall substantially violate any of the covenants, agreements or stipulations of this agreement, then the aggrieved party shall hereupon have the right to terminate this agreement by giving written notice to the other party of such termination and specifying an effective date thereof at least thirty (30) days before the effective date of said termination. Termination by either party shall not constitute a waiver of any other right or remedy it may have in law or in equity for breach of this agreement by the other party.

3.3 Written notice shall be considered furnished when it is sent by Certified Mail; return receipt requested or in hand delivered.

3.4 This agreement is automatically canceled, without requirement of notice, if any payment required by Section 2.1 of this agreement is not made within 60 days of the date on which it is due.

4. TERMS OF AGREEMENT

4.1 Indigency and client eligibility for representation under this agreement shall be determined in conformity with the standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the State Public Defender.

- 4.2 The Ohio Public Defender Office has established caseload standards as stated in Ohio Administrative Code. The Montgomery County Public Defender Office will maintain caseload requirements as set forth in Ohio Administrative Code (§120-1-07(B)).
- 4.3 The Montgomery County Public Defender Office shall have the sole authority to assign Assistant Public Defenders to the Trotwood Municipal Court docket. Additionally, the Montgomery County Public Defender Office shall retain sole authority to assign individual cases to the Assistant Public Defenders.
- 4.4 Recognizing that the requests for reimbursements must be received by the State Public Defender in a timely manner, the Montgomery County Municipal Court Clerk shall promptly notify the COUNTY of the Municipal ordinance cases completed and pending in any month.
- 4.5 After approval, the County Auditor shall thereafter, process the fees and expenses approved by the Court in accordance with the procedure set forth in Ohio Revised Code §120.33.
- 4.6 There shall be no discrimination against any employee who is employed in the work covered by this agreement or against any application for such employment because of the race, color, religion, sex, age, handicap or national origin. This provision shall apply to, but not be limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, raises of pay or other forms of compensation, and selection for training, including apprenticeship. The COUNTY shall insert a similar provision in any subcontract for services covered by this agreement.
- 4.7 No personnel of the parties or member of the governing body of any locality or other public official or employee of any such locality in which, or relating to which, the work under this Agreement is being carried out, and who exercises any functions or responsibilities in connection with the review or approval of the understanding or carrying out of any such work, shall, prior to the completion of said work, voluntarily acquire any personal interest, direct or indirect, which is incompatible or in conflict with the discharge and fulfillment of his or her functions and responsibilities with respect to the carrying out of said work.

5. MODIFICATION

- 5.1 This contract may not be amended orally.
- 5.2 This contract may be amended only by written addendum, signed and executed by the parties named herein, or their successors.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

THE CITY OF TROTWOOD, OHIO

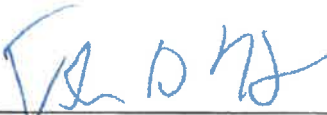
MONTGOMERY COUNTY PUBLIC
DEFENDER COMMISSION

BY: _____
QUINCY POPE SR.
City Manager

BY: _____
DIANNE F. MARX
Chairperson

APPROVED AS TO FORM:

BY: 
CHRISTOPHER R. CONARD
Legal Counsel

BY: 
THERESA G. HAIRE
Montgomery County
Public Defender

RESOLUTION NO. R25-75

A RESOLUTION BY THE TROTWOOD CITY COUNCIL DETERMINING THE NECESSITY OF LEVYING A RENEWAL TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY OF TROTWOOD, AS STATED IN SUBSECTION 5705.19(A), AS AMENDED, OF THE OHIO REVISED CODE, WHICH LEVY SHALL BE 5.75 MILLS AND IS A RENEWAL OF AN EXISTING LEVY OF 5.75 MILLS, TO RUN FOR FIVE (5) YEARS, PURSUANT TO SECTION 5705.19 OF THE OHIO REVISED CODE, AND REQUESTING THE COUNTY AUDITOR TO CERTIFY MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Trotwood City Council has determined that a renewal tax levy in excess of the ten-mill limitation is required for the purpose of paying the current expenses of the City of Trotwood in accordance with Section 5705.19(A), as amended, of the Ohio Revised Code, at a rate not to exceed Five and Three Quarters Mills (5.75) for each One Dollar (\$1.00) of valuation, which amounts to Fifty-Seven and One-Half Cents (\$0.575) for each One Hundred Dollars (\$100.00) of the taxable property within the City of Trotwood, County of Montgomery, State of Ohio, for a period of five (5) years, pursuant to Section 5705.19 of the Ohio Revised Code; and

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code, this Council is required to certify to the Montgomery County Auditor a Resolution requesting the Auditor to certify certain matters in connection with such a tax levy.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I:

Pursuant to Section 5705.19 of the Ohio Revised Code, the Trotwood City Council determines it necessary to levy a renewal tax in excess of the ten-mill limitation for the benefit of this City, for the purpose of paying the current expenses of the City in accordance with Section 5705.19(A), as amended, of the Ohio Revised Code, at a rate not to exceed 5.75 Mills for each One Dollar (\$1.00) of valuation, which amounts to Fifty-Seven and One-Half Cents (\$0.575) for each One Hundred Dollars (\$100.00) of valuation, for a period of five (5) years. The proposed rate for the renewal levy is the same as the rate of the existing levy.

SECTION II:

The territory of the City of Trotwood is located entirely within Montgomery County, Ohio. The tax is to be levied on and the ballot measure submitted to the entire territory of the City of Trotwood.

SECTION III:

Council seeks to have the question of the passage of the renewal tax levy submitted to the electors of the City of Trotwood at an election to be held on Tuesday, May 5, 2026. If approved by the electors, said tax levy shall first be placed upon the 2026 tax list and duplicate, for first collection in calendar year 2027.

SECTION IV:

Pursuant to Section 5705.03 of the Ohio Revised Code, the Montgomery County Auditor is hereby requested to certify to this Council, within ten (10) days after receiving this Resolution, the total current tax valuation of the City and the dollar amount of the revenue that would be generated by the number of mills specified herein Section I, and the Clerk of Council is hereby directed to certify forthwith a copy of this Resolution to the County Auditor at the earliest possible time so that the County Auditor may certify such matters in accordance with Section 5705.03 of the Ohio Revised Code.

SECTION V:

It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were done in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including, but not limited to, Section 121.22 of the Ohio Revised Code.

SECTION VI:

This Resolution shall take effect and be in force from and after the date of its passage.

Passed this 1st day of December, 2025.

ATTEST:

APPROVED:


KARA B. LANDIS
CLERK OF COUNCIL


YVETTE F. PAGE
MAYOR


TYNA R. BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Resolution No. R25-75 adopted by the Trotwood City Council at a regular scheduled meeting held on the 1st day of December, 2025, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL

TROTWOOD, OHIO 45426

3035 OLIVE ROAD

CITY OF TROTWOOD

RESOLUTION NO. R25-76

A RESOLUTION BY THE TROTWOOD CITY COUNCIL ADOPTING A CYBERSECURITY PROGRAM PURSUANT TO SECTION 9.64 OF THE OHIO REVISED CODE, TO SAFEGUARD THE CITY'S DATA AND INFORMATION TECHNOLOGY RESOURCES TO HELP ENSURE AVAILABILITY, CONFIDENTIALITY, AND INTEGRITY OF THE CITY'S DATA AND TECHNOLOGY.

WHEREAS, pursuant to Section 9.64 of the Ohio Revised Code (the "Cybersecurity Law"), enacted through House Bill 96, the City is required to adopt a cybersecurity program (the "Program") that safeguards its data and information technology ("IT") systems to ensure confidentiality, availability, and integrity of its IT systems; and

WHEREAS, the Cybersecurity Law requires that the Program be consistent with generally accepted best practices for cybersecurity, such as those best practices established by the National Institute of Standards and Technology ("NIST") Cybersecurity Framework and the Center for Internet Security ("CIS") Cybersecurity Best Practices; and

WHEREAS, the City's Program may include, but is not limited to: (1) identifying and addressing the critical functions and cybersecurity risks of the political subdivision; (2) identifying the potential impacts of a cybersecurity breach; (3) specifying mechanisms to detect potential threats and cybersecurity events; (4) specifying procedures for the City to establish certain communication channels, analyze incidents, and take actions to contain cybersecurity incidents; (5) establishing procedures for the repair of infrastructure impacted by any cybersecurity incident, as well as the maintenance of security after a cybersecurity incident; and (6) establishing cybersecurity training requirements for all City employees, including the frequency, duration, and details of the training, which shall correspond to the duties of each City employee; and

WHEREAS, pursuant to Section 9.64(E) of the Ohio Revised Code, all records, documents, and reports related to the City's Program are not public records pursuant to Section 149.43 of the Ohio Revised Code; and

WHEREAS, the implementation of the Program is not only required by law, but it is in the best interest of the health, safety, and welfare of the citizens of Trotwood; and

WHEREAS, having reviewed the proposed Program in executive session pursuant to Ohio Revised Code Sections 121.22(G)(5) and 121.22(G)(6) and upon the recommendation of the City Manager and Finance Director, City Council hereby adopts the Program, which is consistent with, and follows the guidance of, Section 9.64 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I: City Council hereby adopts the Program, which Program is consistent with, and follows the guidance of, Section 9.64 of the Ohio Revised Code as its official Program for cybersecurity. The protocols and controls set forth in the Program include, among other things, a prioritized set of actions proven to defend against the most common cyber threats.

SECTION II: The protocols and controls set forth in the Program provides guidance and protocols to aid in managing the City's assets, protecting sensitive data, controlling access to data, securing and updating IT systems, defending against malware and other vulnerabilities, monitoring logs and network traffic, responding to cybersecurity incidents, training employees, and ensuring third-party providers meet security standards. These measures are an effective step in reducing cybersecurity risks, including but not limited to risks associated with malware, ransomware, and phishing.

SECTION III: The City will continue making improvements to its Program as needed to ensure all reasonable, appropriate precautions are being taken against cybersecurity attacks. The City shall make a complete review of its Program annually to assess progress, update practices, and ensure alignment with evolving threats, best practices, and the requirements set forth in Section 9.64 of the Ohio Revised Code.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were done in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including, but not limited to, Section 121.22 of the Ohio Revised Code.

SECTION V: This Resolution shall take effect and be in full force from and after the date of its passage.

Passed this 1st day of December, 2025.

TROTWOOD, OHIO 45426

3035 OLIVE ROAD

CITY OF TROTWOOD

ATTEST:


KARA B. LANDIS
CLERK OF COUNCIL

APPROVED:


YVETTE F. PAGE
MAYOR


TYNAIR BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Resolution No. **R25-76** adopted by the Trotwood City Council at a regular scheduled meeting held on the **1st** day of **December, 2025**, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL

RESOLUTION NO. R25-77

**A RESOLUTION BY THE TROTWOOD CITY COUNCIL
EXTENDING THE MORATORIUM UP THROUGH AND
INCLUDING JUNE 30, 2026, ON THE ACCEPTANCE OF
APPLICATIONS FOR, AND THE ISSUANCE OF, PERMITS
ALLOWING ADULT USE CANNABIS OPERATORS IN THE
CITY OF TROTWOOD, OHIO.**

WHEREAS, on December 4, 2023, City Council passed Resolution No. R23-80 establishing a temporary moratorium up through and including December 31, 2024, on the acceptance of applications for, and the issuance and processing of, permits allowing adult use cannabis operators within the City of Trotwood (“City”); and

WHEREAS, on October 7, 2024, City Council passed Resolution No. R24-86 establishing a temporary moratorium up through and including December 31, 2025, on the acceptance of applications for, and the issuance and processing of, permits allowing adult use cannabis operators within the City; and

WHEREAS, for the purposes of this Resolution, “adult use cannabis operators” are given the same definition as is found in Chapter 3780 of the Ohio Revised Code; and

WHEREAS, City Council desires to extend the moratorium for a temporary period of time to review forthcoming findings from its study on whether it should entirely prohibit adult use cannabis operators in the City or, alternatively, develop and implement regulations concerning adult use cannabis operators operating in the City; and

WHEREAS, Ohio Revised Code Section 3780.25 authorizes a municipality to limit the number of, or entirely prohibit, adult use cannabis operators in the City; and

WHEREAS, continuing this moratorium will allow City staff and the Planning Commission time to continue studying ongoing developments in the law and related issues to determine whether to limit or entirely prohibit adult use cannabis operators in the City of Trotwood, then to prepare any necessary, related regulations that conform to the goals of the City; and

WHEREAS, an extended moratorium up through and including June 30, 2026, on the acceptance of applications for, and the issuance of, permits allowing adult use cannabis operators in the City will allow Council time to accomplish the City’s planning goals and help ensure the public peace, health, safety, and welfare of its citizens.

TROTWOOD, OHIO 45426

3035 OLIVE ROAD

CITY OF TROTWOOD

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I: Council hereby extends the moratorium up through and including June 30, 2026 (the “moratorium period”), on the acceptance of applications for, and the issuance of, permits for adult use cannabis operators in the City of Trotwood. The purpose of this moratorium is to allow City staff and Planning Commission time to continue studying recent developments in the law and related issues and then determine whether to limit or entirely prohibit adult use cannabis operators in the City of Trotwood and to prepare any necessary, related regulations.

SECTION II: Council seeks to limit the duration of the moratorium and hereby instructs the City Manager and City staff to immediately and expeditiously continue review of ongoing developments in the law and related issues. City staff will then make recommendations to Council as needed as to whether to permit adult use cannabis operators in the City of Trotwood.

SECTION III: Council hereby directs and orders that there shall be no acceptance of applications for, nor any issuance of, permits for adult use cannabis operators by the City of Trotwood during the moratorium period.

SECTION IV: This Resolution shall take effect and be in full force from and after the date of its passage.


Passed this 1st day of December, 2025.

ATTEST:

APPROVED:



KARA B. LANDIS
CLERK OF COUNCIL



YVETTE F. PAGE
MAYOR



TYNA R. BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Resolution No. R25-77 adopted by the Trotwood City Council at a regular scheduled meeting held on the 1st day of December, 2025, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL

CITY OF TROTWOOD
3035 OLIVE ROAD
TROTWOOD, OHIO 45426

ORDINANCE NO. OR12-25

AN ORDINANCE BY THE TROTWOOD CITY COUNCIL AMENDING ORDINANCE NO. OR19-24, THE ANNUAL APPROPRIATIONS FOR EXPENSES AND EXPENDITURES OF THE CITY OF TROTWOOD, STATE OF OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

WHEREAS, the City is required by law to make annual appropriations and set aside funds for the expenses and expenditures of the City; and

WHEREAS, by Ordinance No. OR19-24, the City of Trotwood appropriated funds for the expenses and expenditures of the City for the fiscal year beginning January 1, 2025; and

WHEREAS, the City's current expenditures for the fiscal year beginning January 1, 2025 will exceed the amount appropriated for these expenditures by Ordinance No. OR19-24; and

WHEREAS, it is necessary to amend the 2025 Annual Appropriations so that sufficient funds are appropriated to cover the operating costs and expenditures of the City through the end of fiscal year 2025.

NOW, THEREFORE, BE IT ORDAINED BY A VOTE OF FIVE (5) MEMBERS OF THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I: Attached hereto and incorporated herein by reference as Exhibit "A" are the 2025 Annual Appropriations of the City of Trotwood, as amended.

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including but not limited to Section 121.22 of the Ohio Revised Code.

SECTION III: In accordance with Section 4-7 of the Charter of the City of Trotwood, State of Ohio, this Ordinance shall take effect immediately upon its adoption by Council.

Passed this 1st day of December, 2025.

TROTWOOD, OHIO 45426

3035 OLIVE ROAD


CITY OF TROTWOOD

ATTEST:


KARA B. LANDIS
CLERK OF COUNCIL

APPROVED:


YVETTE F. PAGE
MAYOR


TYNA R. BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Ordinance No. OR12-25 adopted by the Trotwood City Council at a regular scheduled meeting held on the 1st day of December, 2025, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL

**Schedule of
2025 Re-Appropriations
[First Amendment]**

FUNDS	ORIGINAL	AMENDED	TOTAL
GENERAL FUND			
Police Administration			
Salaries & Benefits	[610,959]	640,959	
Services & Supplies	[47,495]	54,995	
Capital			
Other			\$ 695,954
Police Patrol			
Salaries & Benefits	3,572,081		
Services & Supplies	385,162		
Capital			
Other	[0]	200	\$ 3,957,443
Criminal Investigation			
Salaries & Benefits	[1,182,963]	992,963	
Services & Supplies	44,700		
Capital			
Other			\$ 1,037,663
Police Communications			
Salaries & Benefits			
Services & Supplies	511,409		
Capital			
Other			\$ 511,409
Parks Maintenance			
Salaries & Benefits	[27,927]	35,427	
Services & Supplies	[61,920]	52,920	
Capital			
Other			\$ 88,347
Cemeteries			
Salaries & Benefits	15,826		
Services & Supplies	165,900		
Capital			
Other			\$ 181,726
Recreation Programs			
Salaries & Benefits	[98,615]	103,615	
Services & Supplies	74,875		
Capital			
Other - Refunds	[500]	3,000	\$ 181,490
Planning and Development			
Salaries & Benefits			
Services & Supplies	240,000		
Capital			
Other			\$ 240,000
Planning and Zoning			
Salaries & Benefits	[296,196]	297,196	
Services & Supplies	[124,400]	64,400	
Capital			
Other	500		\$ 362,096
Code Enforcement			
Salaries & Benefits	178,383		
Services & Supplies	[106,200]	166,200	
Capital			
Other			\$ 344,583

FUNDS	ORIGINAL	AMENDED	TOTAL
Mowing and Weed Removal			
Salaries & Benefits			
Services & Supplies	117,500		
Capital			
Other			\$ 117,500
Street Lighting			
Salaries & Benefits			
Services & Supplies	221,000		
Capital			
Other			\$ 221,000
Mayor and Council			
Salaries & Benefits	[225,887]	227,887	
Services & Supplies	99,623		
Capital			
Other			\$ 327,510
City Manager			
Salaries & Benefits	[403,434]	438,434	
Services & Supplies	[11,050]	18,550	
Capital			
Other			\$ 456,984
Accounting			
Salaries & Benefits	[546,680]	571,680	
Services & Supplies	140,402		
Capital			
Other			\$ 712,082
Utility Billing			
Salaries & Benefits	[165,664]	173,164	
Services & Supplies	127,250		
Capital			
Other			\$ 300,414
Income Tax			
Salaries & Benefits	[465,782]	405,782	
Services & Supplies	[77,700]	107,700	
Capital			
Other - Refunds	75,000		\$ 588,482
Law Director			
Salaries & Benefits			
Services & Supplies	[250,000]	400,000	
Capital			
Other			\$ 400,000
Public Works Administration			
Salaries & Benefits	[5,653]	22,653	
Services & Supplies	[46,070]	196,070	
Capital			
Other			\$ 218,723
Buildings and Grounds			
Salaries & Benefits	[66,481]	68,981	
Services & Supplies	[265,400]	335,400	
Capital			
Other			\$ 404,381
Fleet Maintenance.			
Salaries & Benefits	[10,856]	12,856	
Services & Supplies	2,987		
Capital			
Other			\$ 15,843

FUNDS	ORIGINAL	AMENDED	TOTAL
Personnel			
Salaries & Benefits	[263,247]	288,247	
Services & Supplies	[15,600]	17,000	
Capital			
Other			\$ 305,247
Strategic Initiatives			
Salaries & Benefits			
Services & Supplies	50,000		
Capital			
Other			\$ 50,000
Non-Departmental			
Salaries & Benefits			
Services & Supplies	[471,000]	771,000	
Capital			
Other	[60,000]	35,000	\$ 806,000
Debt Service			
Salaries & Benefits			
Services & Supplies			
Capital			
Other - Debt	149,464		\$ 149,464
Transfers			
Salaries & Benefits			
Services & Supplies			
Capital			
Other	[1,036,000]	2,036,000	\$ 2,036,000
			\$ 14,710,341
			GENERAL FUND TOTAL
Street CM&R			
Salaries & Benefits	744,303		
Services & Supplies	678,711		
Capital	[0]	50,000	
Other - Debt	[102,684]	104,184	\$ 1,577,198
State Highway Improvement			
Salaries & Benefits	[82,991]	97,991	
Services & Supplies	[24,439]	27,439	
Capital			
Other			\$ 125,430
Motor Vehicle License Tax			
Salaries & Benefits			
Services & Supplies			
Capital	170,000		
Other			\$ 170,000
Permissive Use Tax			
Salaries & Benefits			
Services & Supplies			
Capital			
Other			\$ -
Drug Law Enforcement			
Salaries & Benefits			
Services & Supplies	1,300		
Capital			
Other			\$ 1,300
Curbs/Gutters/Sidewalks Assmnts.			
Salaries & Benefits			
Services & Supplies	500		
Capital			
Other			\$ 500

FUNDS	ORIGINAL	AMENDED	TOTAL
Grants			
Salaries & Benefits	[374,407]		
Services & Supplies	529,000		
Capital	1,013,773		
Other			\$ 1,542,773
American Rescue Plan Act			
Salaries & Benefits			
Services & Supplies			
Capital			
Other	[990,000]	330,000	\$ 330,000
Enforcement and Education			
Salaries & Benefits			
Services & Supplies	[500]	1,100	
Capital			
Other			\$ 1,100
Law Enforcement Trust			
Salaries & Benefits			
Services & Supplies	[0]	26,000	
Capital	11,122		
Other			\$ 37,122
Red Light Enforcement			
Salaries & Benefits			
Services & Supplies			
Capital			
Other			\$ -
OneOhio Opioid Settlement			
Salaries & Benefits			
Services & Supplies	36,000		
Capital			
Other			\$ 36,000
Street Income Tax			
Salaries & Benefits			
Services & Supplies			
Capital	[1,000,000]	1,500,000	
Other	[0]	500,000	\$ 2,000,000
FIRE LEVY			
Fire Administration			
Salaries & Benefits	[512,643]	527,643	
Services & Supplies	178,800		
Capital			
Other			\$ 706,443
Fire Suppression			
Salaries & Benefits	[2,277,434]	2,592,434	
Services & Supplies	[443,500]	465,500	
Capital	63,773		
Other	[0]	2,500	\$ 3,124,207
FIRE LEVY TOTAL			\$ 3,830,650
Fire/Ems Capital Levy			
Salaries & Benefits			
Services & Supplies	20,000		
Capital	495,000		
Other - Debt	[272,634]	276,634	\$ 791,634
Rescue Levy			
Salaries & Benefits	[2,077,277]	2,427,277	
Services & Supplies	[380,000]	403,000	
Capital	70,000		
Other - Refunds	4,000		\$ 2,904,277

FUNDS	ORIGINAL	AMENDED	TOTAL
Debt Retirement			
Salaries & Benefits			
Services & Supplies	3,500		
Capital			
Other - Debt	83,888		\$ 87,388
General Capital Improvement			
Salaries & Benefits			
Services & Supplies	[175,000]	192,000	
Capital	675,000		
Other			\$ 867,000
Industrial Park			
Salaries & Benefits			
Services & Supplies	4,300		
Capital			
Other - Debt	156,276		\$ 160,576
Salem Mall Tax Increment			
Salaries & Benefits			
Services & Supplies	4,000		
Capital			
Other - Debt	478,972		\$ 482,972
Water			
Salaries & Benefits	320,192		
Services & Supplies	[1,430,404]	1,605,404	
Capital	[0]	320,000	
Other			
Debt	143,483		
Refunds	11,000		\$ 2,400,079
Sewer			
Salaries & Benefits	312,995		
Services & Supplies	[1,048,957]	1,168,957	
Capital			
Other			
Debt	131,851		
Refunds			\$ 1,613,803
Refuse Collection			
Salaries & Benefits			
Services & Supplies	[1,571,000]	2,071,000	
Capital			
Other - Refunds	[0]	300	\$ 2,071,300
Storm Water			
Salaries & Benefits	496,187		
Services & Supplies	[276,715]	526,715	
Capital	250,000		
Other - Refunds	[0]	100	\$ 1,273,002
Community & Cultural Arts Center			
Salaries & Benefits			
Services & Supplies	37,000		
Capital	[0]	61,000	
Other	1,000		\$ 99,000
Info. Tech. and Self Insurance			
Salaries & Benefits			
Services & Supplies	[0]	56,000	
Capital	[0]	40,000	
Other	[0]	9,100	\$ 105,100
GRAND TOTAL			\$ 37,218,545

ORDINANCE NO. OR13-25

**AN ORDINANCE BY THE TROTWOOD CITY COUNCIL
ADOPTING THE 2026 WAGE SCALES FOR CERTAIN FULL-
TIME AND PART-TIME, NON-UNION EMPLOYEES OF THE
CITY OF TROTWOOD, AND DECLARING AN EMERGENCY.**

WHEREAS, in order to retain competent employees and attract qualified new personnel, it is necessary to adopt new wage scales for certain full-time and part-time, non-union employees of the City of Trotwood, commencing January 1, 2026; and

WHEREAS, for the immediate preservation of the public peace, health, safety, and welfare of the residents of the City of Trotwood and for public employees to be paid pursuant to the 2026 Wage Scales starting January 1, 2026, it is necessary that this ordinance take immediate effect.

NOW, THEREFORE, BE IT ORDAINED BY A VOTE OF FIVE (5) MEMBERS OF THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I: Attached hereto and incorporated herein by reference as Exhibit "A" are the 2026 Wage Scales commencing January 1, 2026 for certain full-time and part-time, non-union employees of the City of Trotwood.

SECTION II: Positions not assigned to a Pay Grade are as follows:
City ManagerPer Contract
Deputy City ManagerPer Contract
Law DirectorPer Contract

SECTION III: The maximum hourly wage for a position shall be obtained upon completion of the fifth step within the pay grade assigned to said position.

Incumbent regular employees as of January 1, 2026, with an hourly wage amount greater than the maximum hourly rate established in the 2026 Wage Scales shall be preserved at the previously established rate and will be eligible to receive increases consistent with adjustments to the range within a pay grade.

TROTWOOD, OHIO 45426

3035 OLIVE ROAD

CITY OF TROTWOOD

SECTION IV:

The 2026 Wage Scales shall take effect (a) on January 1, 2026 for employees not covered by a collective bargaining agreement at that time; (b) on such later date when an employee covered by a collective bargaining agreement reverts to a non-union status; or (c) on the date this Ordinance is approved by the Trotwood City Council for employees actively employed.

SECTION V:

Certain employees shall be eligible for overtime compensation in accordance with the provisions of the Fair Labor Standards Act and Section 1.07A of the Personnel Rules and Regulations.

SECTION VI:

Most student internships are unpaid practicums as the knowledge, skills, and abilities acquired from training with the City provides in itself a valuable commodity. However, the City Manager reserves the right to pay stipends to student interns who provide extremely valuable services to the City and exceed expectations.

SECTION VII:

In accordance with State of Ohio minimum wage law, the City of Trotwood 2026 Wage Scales shall meet federal, state, and local requirements.

SECTION VIII:

The Trotwood City Council declares that an emergency exists so to protect the public peace, health, safety, and welfare of the City's residents and for public employees to be paid pursuant to the 2026 Wage Scales effective January 1, 2026, which therefore requires the expedited implementation of this legislation.

SECTION IX:

It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including but not limited to Section 121.22 of the Ohio Revised Code,

SECTION X:

In accordance with Section 4-6 of the Charter of the City of Trotwood, State of Ohio, this Ordinance shall take effect immediately upon its adoption by Council.

Passed this 1st day of December, 2025.

TROTWOOD, OHIO 45426

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CITY OF TROTWOOD

ATTEST:


KARA B. LANDIS
CLERK OF COUNCIL

APPROVED:


YVETTE F. PAGE
MAYOR


TYNA R. BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Ordinance No. **OR13-25** adopted by the Trotwood City Council at a regular scheduled meeting held on the **1st** day of **December, 2025**, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL

2026 WAGE SCALES

SCHEDULE A

Full-Time, Non-Union Positions

(hourly rate based on 2080 hours worked per year is equivalent to annual salary)

<u>PAY GRADE</u>	Hourly Rate <u>MINIMUM</u>	Hourly Rate <u>MAXIMUM</u>
Grade 10.....	19.41	25.86
Grade 20.....	22.41	30.83
Grade 30.....	25.86	35.66
Grade 40.....	27.37	39.12
Grade 50.....	31.60	43.18
Grade 60.....	34.58	47.31
Grade 70.....	39.47	50.81
Grade 80.....	45.27	56.63
Grade 90.....	47.78	61.58
Grade 100.....	51.76	66.91

SCHEDULE B

Part-Time, Non-Union Positions

<u>PART-TIME POSITION</u>	Hourly Rate <u>MINIMUM</u>	Hourly Rate <u>MAXIMUM</u>
Assistant to City Manager.....	34.58	47.31
Deputy Clerk of Council.....	27.37	39.12
Clerk.....	22.41	30.83
Code Enforcement Officer.....	25.86	35.66
Paramedic.....		21.34
EMT-B.....		17.47
Firefighter/EMT-B.....		19.41
Firefighter/EMT-A.....		20.36
Firefighter/Paramedic.....		22.00
Human Resource Assistant.....	25.86	35.66
Seasonal Laborer.....	18.12	23.30
Police Officer.....	33.20	43.23
Property Evidence Custodian.....	22.41	29.21
Records Clerk.....	22.41	30.83
Student Interns.....	19.41	25.86
Finance Analyst.....	20.70	26.21
Income Tax Aide.....	13.79	17.99
Income Tax Analyst.....	20.70	26.21

RESOLUTION NO. R25-78

A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ACCEPT GRANT FUNDS FROM THE OHIO DEPARTMENT OF TRANSPORTATION MUNICIPAL BRIDGE PROGRAM FOR THE AUTUMN LEAF DRIVE BRIDGE REPLACEMENT PROJECT (SFN 5765692).

WHEREAS, the City determined there is a need to replace the Autumn Leaf Drive bridge, which is the sole access drive for several multi-family buildings, due to advanced deterioration and safety concerns; and

WHEREAS, the City of Trotwood applied for Municipal Bridge Program funds from the Ohio Department of Transportation (“ODOT”) for the purpose of replacing the Autumn Leaf Drive bridge; and

WHEREAS, ODOT has awarded to the City of Trotwood, Municipal Bridge Program funds in the amount of \$613,720.00 to replace the Autumn Leaf Drive bridge, a project estimated to cost \$650,000.00, with the City required to contribute funding in an amount equal to or greater than 20% for the design phase and 5% for the construction phase; and

WHEREAS, the Deputy City Manager and the Operations Supervisor recommend City Council authorize the City Manager to accept the grant funds from the Ohio Department of Transportation Municipal Bridge Program and to submit any documents required in furtherance of the receipt of these grant funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I: The Trotwood City Council accepts the recommendation of the Deputy City Manager and the Operations Supervisor and hereby authorizes the City Manager to accept funds through the Ohio Department of Transportation Municipal Bridge Program in the amount of \$613,720.00 to replace the Autumn Leaf Drive bridge.

SECTION II: The City of Trotwood is required to contribute funding in an amount equal to or greater than 20% for the design phase and 5% for the construction phase, which requires a contribution of no less than \$52,827.00.

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SECTION III:

Funds have been appropriated for the City's requisite share of the total cost to replace the Autumn Leaf Drive bridge.

SECTION IV:

This Resolution shall take effect and be in full force from and after the date of its passage.

Passed this 1st day of December, 2025.

ATTEST:

APPROVED:


KARA B. LANDIS
CLERK OF COUNCIL


YVETTE F. PAGE
MAYOR


TYNA R. BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Resolution No. R25-78 adopted by the Trotwood City Council at a regular scheduled meeting held on the 1st day of December, 2025, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL

ORDINANCE NO. OR14-25

AN ORDINANCE BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO TRANSFER OWNERSHIP OF THE CITY-OWNED PROPERTY LOCATED ON OLIVE ROAD, PARCEL ID NO. H33 00416 0047, TO THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION AND DECLARING THE PROPERTY SURPLUS.

WHEREAS, the Trotwood Community Improvement Corporation (“TCIC”) is the designated development agency working on behalf of the City of Trotwood to create development opportunities in the Trotwood Community; and

WHEREAS, the City of Trotwood and the TCIC have an opportunity to encourage reutilization of the above-described property situated in the City of Trotwood; and

WHEREAS, the City Council wishes to transfer the property located on Olive Road, Parcel No. H33 00416 0047, and described in Exhibit “A”, from the City of Trotwood to the TCIC; and

WHEREAS, the City Council has determined that the property located on Olive Road, Parcel No. H33 00416 0047, is surplus property.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I: City Council hereby authorizes the transfer of property located on Olive Road, Parcel No. H33 00416 0047, and described in Exhibit “A” from the City of Trotwood to the TCIC and further authorizes the City Manager to take any and all steps necessary to transfer this property.

SECTION II: City Council declares this property located on Olive Road, Parcel No. H33 00416 0047, surplus property.

SECTION III: The TCIC will, in accordance with an agreement between the TCIC and the City of Trotwood, reimburse the City of Trotwood per the terms of their agreement.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including but not limited to, Section 121.22 of the Ohio Revised Code.

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3035 OLIVE ROAD

CITY OF TROTWOOD

SECTION V: This Ordinance shall take effect at the earliest time allowed by law.

Passed this **1st** day of **December, 2025**.

ATTEST:

APPROVED:



KARA B. LANDIS
CLERK OF COUNCIL



YVETTE F. PAGE
MAYOR



TYNA R. BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Ordinance No. **OR14-25** adopted by the Trotwood City Council at a regular scheduled meeting held on the **1st** day of **December, 2025**, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL



A 28 North Cherry Street
Germantown, OH 45327

P 937-388-0060
E info@burkhardtinc.com

BURKHARDTINC.COM

TRACT A -Legal Description - 2.481 Acres

Div/38
H33 00416 0047

Situate in Section 23, Town 4, Range 5E., City of Trotwood, Montgomery County, Ohio and being part of an 8.054 acre tract of land conveyed to City of Trotwood by deed recorded in I.R. Deed #08-001939 of the Montgomery County Deed Records said tract being more particularly described as follows:

Commencing at a mag nail found, said mag nail being the northwest corner of Section 23 (SC0212) and being on the centerline of Olive Road (R/W Varies);

Thence along the west line of said Section 23, also along said centerline of Olive Road, S 00° 43' 44" W, 1722.87 feet to a mag nail set, said mag nail being the northwest corner of said parent tract, also being the on said centerline of Olive Road and west line of said Section 23, and referenced by a 5/8" iron pin found, S 89° 27' 43" E, 45.00 feet, said iron pin being on the East (90' R/W) line of said Olive Road;

Thence continuing with the west line of said Section 23 and said parent tract, also with said centerline of Olive Road, S 00° 43' 44" W, 497.08 feet to a mag nail set, said mag nail being at the True Place of Beginning for the herein described tract;

Thence leaving said west line of said Section 23, said parent tract, and centerline of said Olive Road and with a new division line, S 89° 22' 15" E, passing a mag nail set at 30.00 feet, said mag nail being on the east (46.5' R/W) line on said Olive Road, also a iron pin set at 488.58 feet, said iron pin being on the west line of Lot 4 of Trotwood Industrial Park Section II in Plat Book 209, Page 17;

Thence with the west line of said Lot 4, S 00° 34' 15" W, 73.00 feet to a point, said point referenced by a 5/8" iron pin found with a Burkhardt Cap, S 05° 15' 02" E, 0.22 feet from point, said point being the southwest corner of said Lot 4;

Thence with the south line of said Lot 4, S 89° 22' 15" E, 416.26 feet to a point, said point referenced by a 5/8" iron pin found with a Burkhardt Cap S 10° 38' 43" W, 0.38 feet, said point being the southeast corner of said Lot 4 and being on west line of Parcel Fourteen as conveyed to Trotwood Community Improvement Corporation by deed I.R. Deed 22-002486, also witnessed by a 5/8" iron pin found, N 00° 33' 56" E, 550.97 feet, said iron pin being the northwest corner of said Parcel Fourteen;

Thence leaving said Lot 4 and with the west line of said Parcel Fourteen, S 00° 33' 56" W, 80.00 feet to a point, said point witnessed by a 1.25" pipe found on line, N 00° 33' 56" E, 0.87 feet from said point, said point being the southwest corner of said Parcel Fourteen, and being on the north



BURKHARDT

ENGINEERS & SURVEYORS

A 28 North Cherry Street
Germantown, OH 45327

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line of Lot 84999 as conveyed to Jackson Farms in Plat Book 230, Page 78, also on the corporation line of the City of Trotwood and the City of Dayton;

Thence leaving said Parcel Fourteen and with the north line of said Lot 84999, and said corporation line, N 89° 22' 15" W, passing a point at 864.27 feet, said point being on the east (R/W Varies) line of said Olive road, also being the northwest corner of said Lot 84999, said point referenced by a 5/8" iron pin with a Kramer cap, S 12° 47' 37" E, 8.49 feet from point, also passing a mag nail set at 875.27 feet, said mag nail being on the east (R/W Varies) line of said Olive road, and a total distance of 905.27 feet to a Mag Nail set, said mag nail being on the centerline of said Olive Road and on the west-line of said Section 23, said mag nail referenced by another Mag nail found, S12°45'48" E, 8.72 feet;

Thence leaving said Lot 84999 and said corporation line, and with the centerline of said Olive Road and west line of said Section 23, N 00°43'44" E, 153.00 feet to the true place of beginning, containing 2.481 acres, more or less, The above described parcel is to be attached to the adjacent 33.650 acre parcel known as Parcel Fourteen as described in I.R. Deed 22-002486 and is not to be considered a separate building lot until it complies with all applicable zoning, subdivision regulations, and building codes, subject however to all highways, easements, and restrictions of record. All documents referenced above are of the Montgomery County Deed Records.

The above legal description is the result of a field survey performed in June 2025, under the direct supervision of Ryan Scott Davenport, Professional Land Surveyor No. 8829. As filed in the Montgomery County Engineer's Office Record of Land Surveys, Volume 2025, Page 0183.

Basis of Bearing: West line of Section 23, taken from the State Plane Coordinate System, NAD83(2011) adjustment, Geoid18, Ohio South Zone, O.D.O.T VRS/CORS network (bearing N 00° 43' 44" E)

Prior Deed Reference: I.R. Deed # 08-001939

Ryan Scott Davenport, PLS No. 8829
BURKHARDT ENGINEERING COMPANY
PHONE: 937-388-0060

Project #25.128

ANDREW J. SHAHAN, P.E., P.S.
MONTGOMERY COUNTY ENGINEER
APPROVED FOR POINT OF BEGINNING,
ACREAGE AND CLOSURE ONLY

DATE 8-27-25 FILE NO. 2025-0183

BY Andrew J. Shahan



KARL KEITH
COUNTY AUDITOR
MONTGOMERY COUNTY, DAYTON, OHIO
DIVISION

BY [Signature] DATE 10/3/25
GIS MAPPING DEPARTMENT

ORDINANCE NO. OR15-25

AN ORDINANCE BY THE TROTWOOD CITY COUNCIL AMENDING THE FOLLOWING SECTIONS OF CHAPTER 184 OF THE CITY OF TROTWOOD CODES OF ORDINANCES, EFFECTIVE JANUARY 1, 2026, AND DECLARING AN EMERGENCY: SECTIONS 184.03 “DEFINITIONS”; 184.053 “COLLECTION AT SOURCE; CASINO AND VLT AND SPORTS GAMING WINNINGS”; 184.091 “RETURN AND PAYMENT OF TAX”; 184.096 “REFUNDS”; 184.14 “CONFIDENTIALITY”; 184.19 “ACTIONS TO RECOVER; STATUTE OF LIMITATIONS”; 184.26 “FILING OF ANNUAL RETURN; REMITTANCE; DISPOSITION OF FUNDS”; 184.30 “DECLARATION OF ESTIMATED TAXES”; 184.32 “ASSESSMENTS AGAINST TAXPAYER; AND 184.33 “REFUND APPLICATIONS.”

WHEREAS, the Home Rule Amendment of the Ohio Constitution, Article XVIII, Section 3, provides that “Municipalities shall have authority to exercise all powers of local self-government,” and the municipal taxing power is one of such powers of local self-government delegated by the people of the State to the people of municipalities; and

WHEREAS, Article XIII, Section 6 of the Ohio Constitution provides that the General Assembly may restrict a municipality’s power of taxation to the extent necessary to prevent abuse of such power, and Article XVIII, Section 13 of the Ohio Constitution states that “laws may be passed to limit the powers of municipalities to levy taxes and incur debts for local purposes;” and

WHEREAS, the General Assembly has determined that it is necessary and appropriate to comprehensively review and amend Chapter 718 of the Ohio Revised Code, setting forth statutory requirements for municipal income tax codes in Ohio; and

WHEREAS, more specifically, the General Assembly enacted Am. Sub. H.B. 96 in June of 2025, which was signed into law by Governor Mike DeWine on June 30, 2025; and

WHEREAS, the amendments to Ohio Revised Code Chapter 718 “Municipal Income Taxes” that are addressed herein became effective on September 30, 2025; and

WHEREAS, upon a detailed review of Am. Sub. H.B. 96 and the City of Trotwood Codes of Ordinances, City Council hereby finds this Ordinance complies with the bill changes prescribed by Am. Sub. H.B. 96, which are codified in Chapter 718 of the Ohio Revised Code; and

TROTWOOD, OHIO 45426

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WHEREAS, for the immediate preservation of the public peace, health, safety, and welfare of the residents of the City of Trotwood, and to maintain order in governmental operations, including the lawful and effective collection of municipal income tax, City Council has determined it necessary that this Ordinance take immediate effect.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I: Sections 184.03 “Definitions”; 184.053 “Collection at Source; Casino and VLT and Sports Gaming Winnings; 184.091 “Return and Payment of Tax”; 184.096 “Refunds”; 184.14 “Confidentiality”; 184.19 “Actions to Recover; Statute of Limitations; 184.26 “Filing of Annual Return; Remittance; Disposition of Funds”; 184.30 “Declaration of Estimated Taxes”; 184.32 “Assessments Against Taxpayer”; and 184.33 “Refund Applications” of Chapter 184 of the Trotwood Codes of Ordinances are hereby amended, effective January 1, 2026, as set forth in Exhibit “A” attached hereto and incorporated herein by reference, with additions in **bold** and underscored and deletions in ~~strikethrough~~.

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including but not limited to Section 121.22 of the Ohio Revised Code.

SECTION III: In accordance with Section 4-6 of the Charter of the City of Trotwood, State of Ohio, this Ordinance shall take effect immediately upon its adoption by Council for the immediate preservation of the public peace, health, safety, and welfare of the residents of the City of Trotwood, and to maintain order in governmental operations, including the lawful and effective collection of municipal income tax.

Passed this 1st day of December, 2025.


CITY OF TROTWOOD 3035 OLIVE ROAD TROTWOOD, OHIO 45426

ATTEST:


KARA B. LANDIS
CLERK OF COUNCIL

APPROVED:


YVETTE F. PAGE
MAYOR


TYNAR R. BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Ordinance No. **OR15-25** adopted by the Trotwood City Council at a regular scheduled meeting held on the **1st** day of **December, 2025**, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL

184.03 DEFINITIONS.

Any term used in this chapter that is not otherwise defined in this chapter has the same meaning as when used in a comparable context in laws of the United States relating to federal income taxation or in Title LVII of the Ohio Revised Code, unless a different meaning is clearly required. If a term used in this chapter that is not otherwise defined in this chapter is used in a comparable context in both the laws of the United States relating to federal income tax and in Title LVII of the Ohio Revised Code and the use is not consistent, then the use of the term in the laws of the United States relating to federal income tax shall control over the use of the term in Title LVII of the Ohio Revised Code.

For purposes of this Section, the singular shall include the plural, and the masculine shall include the feminine and the gender-neutral.

As used in this chapter:

- (1) "ADJUSTED FEDERAL TAXABLE INCOME," for a person required to file as a C corporation, or for a person that has elected to be taxed as a C corporation under division 23(E) of this section, means a C corporation's federal taxable income before net operating losses and special deductions as determined under the Internal Revenue Code, adjusted as follows:
 - (A) Deduct intangible income to the extent included in federal taxable income. The deduction shall be allowed regardless of whether the intangible income relates to assets used in a trade or business or assets held for the production of income.
 - (B) Add an amount equal to five per cent of intangible income deducted under division (1)(A) of this section, but excluding that portion of intangible income directly related to the sale, exchange, or other disposition of property described in section 1221 of the Internal Revenue Code;
 - (C) Add any losses allowed as a deduction in the computation of federal taxable income if the losses directly relate to the sale, exchange, or other disposition of an asset described in section 1221 or 1231 of the Internal Revenue Code;
 - (D)
 - (i) Except as provided in division (1)(D)(ii) of this section, deduct income and gain included in federal taxable income to the extent the income and gain directly relate to the sale, exchange, or other disposition of an asset described in section 1221 or 1231 of the Internal Revenue Code;
 - (ii) Division (1)(D)(i) of this section does not apply to the extent the income or gain is income or gain described in section 1245 or 1250 of the Internal Revenue Code.
 - (E) Add taxes on or measured by net income allowed as a deduction in the computation of federal taxable income;
 - (F) In the case of a real estate investment trust or regulated investment company, add all amounts with respect to dividends to, distributions to, or amounts set aside for or credited to the benefit of investors and allowed as a deduction in the computation of federal taxable income;
 - (G) Deduct, to the extent not otherwise deducted or excluded in computing federal taxable income, any income derived from a transfer agreement or from the enterprise transferred under that agreement under section 4313.02 of the Ohio Revised Code;

- (H) Deduct exempt income to the extent not otherwise deducted or excluded in computing adjusted federal taxable income.
- (I) Deduct any net profit of a pass-through entity owned directly or indirectly by the taxpayer and included in the taxpayer's federal taxable income unless an affiliated group of corporations includes that net profit in the group's federal taxable income in accordance with division (E)(3)(b) of Section 184.063 of this Chapter.
- (J) Add any loss incurred by a pass-through entity owned directly or indirectly by the taxpayer and included in the taxpayer's federal taxable income unless an affiliated group of corporations includes that loss in the group's federal taxable income in accordance with division (E)(3)(b) of Section 184.063 of this Chapter.

If the taxpayer is not a C corporation, is not a disregarded entity that has made the election described in division (47)(B) of this section, is not a publicly traded partnership that has made the election described in division (23)(E) of this section, and is not an individual, the taxpayer shall compute adjusted federal taxable income under this section as if the taxpayer were a C corporation, except guaranteed payments and other similar amounts paid or accrued to a partner, former partner, shareholder, former shareholder, member, or former member shall not be allowed as a deductible expense unless such payments are in consideration for the use of capital and treated as payment of interest under section 469 of the Internal Revenue Code or United States treasury regulations. Amounts paid or accrued to a qualified self-employed retirement plan with respect to a partner, former partner, shareholder, former shareholder, member, or former member of the taxpayer, amounts paid or accrued to or for health insurance for a partner, former partner, shareholder, former shareholder, member, or former member, and amounts paid or accrued to or for life insurance for a partner, former partner, shareholder, former shareholder, member, or former member shall not be allowed as a deduction.

Nothing in division (1) of this section shall be construed as allowing the taxpayer to add or deduct any amount more than once or shall be construed as allowing any taxpayer to deduct any amount paid to or accrued for purposes of federal self-employment tax.

- (2) (A) "ASSESSMENT" means any of the following:
 - (i) A written finding by the Tax Administrator that a person has underpaid municipal income tax, or owes penalty and interest, or any combination of tax, penalty, or interest, to the municipal corporation;
 - (ii) A full or partial denial of a refund request issued under Section 184.096 (B)(2) of this Chapter;
 - (iii) A Tax Administrator's denial of a taxpayer's request for use of an alternative apportionment method, issued under Section 184.062(B)(2) of this Chapter; or
 - (iv) A Tax Administrator's requirement for a taxpayer to use an alternative apportionment method, issued under Section 184.062(B)(3) of this Chapter.

- (v) For purposes of division (2)(A)(i), (ii), (iii) and (iv) of this Section, an assessment shall commence the person's time limitation for making an appeal to the Local Board of Tax Review pursuant to Section 184.18 of this Chapter, and shall have "ASSESSMENT" written in all capital letters at the top of such finding.
- (B) "ASSESSMENT" does not include notice(s) denying a request for refund issued under Section 184.096 (B)(3) of this Chapter, a billing statement notifying a taxpayer of current or past-due balances owed to the municipal corporation, a Tax Administrator's request for additional information, a notification to the taxpayer of mathematical errors, or a Tax Administrator's other written correspondence to a person or taxpayer that does not meet the criteria prescribed by division (2)(A) of this section.
- (3) "AUDIT" means the examination of a person or the inspection of the books, records, memoranda, or accounts of a person, ordered to appear before the Tax Administrator, for the purpose of determining liability for a municipal income tax.
- (4) "BOARD OF REVIEW" has same meaning as "Local Board of Tax Review".
- (5) "CALENDAR QUARTER" means the three-month period ending on the last day of March, June, September, or December.
- (6) "CASINO OPERATOR" and "CASINO FACILITY" have the same meanings as in section 3772.01 of the Ohio Revised Code.
- (7) "CERTIFIED MAIL," "EXPRESS MAIL," "UNITED STATES MAIL," "POSTAL SERVICE," and similar terms include any delivery service authorized pursuant to section 5703.056 of the Ohio Revised Code.
- (8) "COMPENSATION" means any form of remuneration paid to an employee for personal services.
- (9) "DISREGARDED ENTITY" means a single member limited liability company, a qualifying subchapter S subsidiary, or another entity if the company, subsidiary, or entity is a disregarded entity for federal income tax purposes.
- (10) "DOMICILE" means the true, fixed and permanent home of the taxpayer to which, whenever absent, the taxpayer intends to return.
- (11) "EXEMPT INCOME" means all of the following:
- (A) The military pay or allowances of members of the armed forces of the United States or members of their reserve components, including the national guard of any state, **As used in division (C)(1) of this section, "armed forces" has the same meaning as in 10 U.S.C. 101;**
- (B) (i) Except as provided in division (11)(B)(ii) of this section, intangible income;
- (ii) A municipal corporation that taxed any type of intangible income on March 29, 1988, pursuant to Section 3 of S.B. 238 of the 116th general assembly, may continue to tax that type of income if a majority of the electors of the municipal corporation voting on the question of whether to permit the taxation of that type of intangible income after 1988 voted in favor thereof at an election held on November 8, 1988.

- (C) Social security benefits, railroad retirement benefits, unemployment compensation, pensions, retirement benefit payments, payments from annuities, and similar payments made to an employee or to the beneficiary of an employee under a retirement program or plan, disability payments received from private industry or local, state, or federal governments or from charitable, religious or educational organizations, and the proceeds of sickness, accident, or liability insurance policies. As used in division (11)(C) of this section, "unemployment compensation" does not include supplemental unemployment compensation described in section 3402(o)(2) of the Internal Revenue Code.
- (D) The income of religious, fraternal, charitable, scientific, literary, or educational institutions to the extent such income is derived from tax-exempt real estate, tax-exempt tangible or intangible property, or tax-exempt activities.
- (E) Compensation paid under section 3501.28 or 3501.36 of the Ohio Revised Code to a person serving as a precinct election official to the extent that such compensation does not exceed one thousand dollars for the taxable year. Such compensation in excess of one thousand dollars for the taxable year may be subject to taxation by a municipal corporation. A municipal corporation shall not require the payer of such compensation to withhold any tax from that compensation.
- (F) Dues, contributions, and similar payments received by charitable, religious, educational, or literary organizations or labor unions, lodges, and similar organizations;
- (G) Alimony and child support received;
- (H) Awards for personal injuries or for damages to property from insurance proceeds or otherwise, excluding compensation paid for lost salaries or wages or awards for punitive damages;
- (I) Income of a public utility when that public utility is subject to the tax levied under section 5727.24 or 5727.30 of the Ohio Revised Code. Division (11)(I) of this section does not apply for purposes of Chapter 5745 of the Ohio Revised Code.
- (J) Gains from involuntary conversions, interest on federal obligations, items of income subject to a tax levied by the state and that a municipal corporation is specifically prohibited by law from taxing, and income of a decedent's estate during the period of administration except such income from the operation of a trade or business;
- (K) Compensation or allowances excluded from federal gross income under section 107 of the Internal Revenue Code;
- (L) Employee compensation that is not qualifying wages as defined in division (34) of this section;
- (M) Compensation paid to a person employed within the boundaries of a United States air force base under the jurisdiction of the United States air force that is used for the housing of members of the United States air force and is a center for air force operations, unless the person is subject to taxation because of residence or domicile. If the compensation is subject to taxation because of residence or domicile, tax on such income shall be payable only to the municipal corporation of residence or domicile.

- (N) An S corporation shareholder's distributive share of net profits of the S corporation, other than any part of the distributive share of net profits that represents wages as defined in section 3121(a) of the Internal Revenue Code or net earnings from self-employment as defined in section 1402(a) of the Internal Revenue Code.
- (O) For tax years 2024 and after, the income of individuals under 18 years of age.
- (P)
 - (i) Except as provided in divisions (11)(P)(ii), (iii), and (iv) of this section, qualifying wages described in division (B)(1) or (E) of Section 184.052 of this Chapter to the extent the qualifying wages are not subject to withholding for the Municipality under either of those divisions.
 - (ii) The exemption provided in division (11)(P)(i) of this section does not apply with respect to the municipal corporation in which the employee resided at the time the employee earned the qualifying wages.
 - (iii) The exemption provided in division (11)(P)(i) of this section does not apply to qualifying wages that an employer elects to withhold under division (D)(2) of Section 184.052 of this Chapter.
 - (iv) The exemption provided in division (11)(P)(i) of this section does not apply to qualifying wages if both of the following conditions apply:
 - (a) For qualifying wages described in division (B)(1) of Section 184.052 of this Chapter, the employee's employer withholds and remits tax on the qualifying wages to the municipal corporation in which the employee's principal place of work is situated, or, for qualifying wages described in division (E) of Section 184.052 of this Chapter, the employee's employer withholds and remits tax on the qualifying wages to the municipal corporation in which the employer's fixed location is located;
 - (b) The employee receives a refund of the tax described in division (11)(P)(iv)(a) of this section on the basis of the employee not performing services in that municipal corporation.
- (Q)
 - (i) Except as provided in division (11)(Q)(ii) or (iii) of this section, compensation that is not qualifying wages paid to a nonresident individual for personal services performed in the Municipality on not more than twenty days in a taxable year.
 - (ii) The exemption provided in division (11)(Q)(i) of this section does not apply under either of the following circumstances:
 - (a) The individual's base of operation is located in the Municipality.
 - (b) The individual is a professional athlete, professional entertainer, or public figure, and the compensation is paid for the performance of services in the individual's capacity as a professional athlete, professional entertainer, or public figure. For purposes of division (11)(Q)(ii)(b) of this section, "professional athlete," "professional entertainer," and "public figure" have the same meanings as in Section 184.052 of this Chapter.

- (iii) Compensation to which division (11)(Q) of this section applies shall be treated as earned or received at the individual's base of operation. If the individual does not have a base of operation, the compensation shall be treated as earned or received where the individual is domiciled.
 - (iv) For purposes of division (11)(Q) of this section, "base of operation" means the location where an individual owns or rents an office, storefront, or similar facility to which the individual regularly reports and at which the individual regularly performs personal services for compensation.
- (R) Compensation paid to a person for personal services performed for a political subdivision on property owned by the political subdivision, regardless of whether the compensation is received by an employee of the subdivision or another person performing services for the subdivision under a contract with the subdivision, if the property on which services are performed is annexed to a municipal corporation pursuant to section 709.023 of the Ohio Revised Code on or after March 27, 2013, unless the person is subject to such taxation because of residence. If the compensation is subject to taxation because of residence, municipal income tax shall be payable only to the municipal corporation of residence.
- (S) Income the taxation of which is prohibited by the constitution or laws of the United States.
- Any item of income that is exempt income of a pass-through entity under division (11) of this section is exempt income of each owner of the pass-through entity to the extent of that owner's distributive or proportionate share of that item of the entity's income.
- (12) "FORM 2106" means internal revenue service form 2106 filed by a taxpayer pursuant to the Internal Revenue Code.
- (13) "GENERIC FORM" means an electronic or paper form that is not prescribed by a particular municipal corporation and that is designed for reporting taxes withheld by an employer, agent of an employer, or other payer, estimated municipal income taxes, or annual municipal income tax liability, including a request for refund.
- (14) "INCOME" means the following:
- (A) (i) For residents, all income, salaries, qualifying wages, commissions, and other compensation from whatever source earned or received by the resident, including the resident's distributive share of the net profit of pass-through entities owned directly or indirectly by the resident and any net profit of the resident, except as provided in division (23)(E) of this section.
 - (ii) For the purposes of division (14)(A)(i) of this section:
 - (a) Any net operating loss of the resident incurred in the taxable year and the resident's distributive share of any net operating loss generated in the same taxable year and attributable to the resident's ownership interest in a pass-through entity shall be allowed as a deduction, for that taxable year and the following five taxable years, against any other net profit of the resident or the resident's distributive share of any net profit attributable to the resident's ownership interest in a pass-through entity until fully utilized, subject to division (14)(A)(iv) of this section;

- (b) The resident's distributive share of the net profit of each pass-through entity owned directly or indirectly by the resident shall be calculated without regard to any net operating loss that is carried forward by that entity from a prior taxable year and applied to reduce the entity's net profit for the current taxable year.
 - (iii) Division (14)(A)(ii) of this section does not apply with respect to any net profit or net operating loss attributable to an ownership interest in an S corporation unless shareholders' distributive shares of net profits from S corporations are subject to tax in the municipal corporation as provided in division 11(N) or division 14(E) of this Section.
 - (iv) Any amount of a net operating loss used to reduce a taxpayer's net profit for a taxable year shall reduce the amount of net operating loss that may be carried forward to any subsequent year for use by that taxpayer. In no event shall the cumulative deductions for all taxable years with respect to a taxpayer's net operating loss exceed the original amount of that net operating loss available to that taxpayer.
- (B) In the case of nonresidents, all income, salaries, qualifying wages, commissions, and other compensation from whatever source earned or received by the nonresident for work done, services performed or rendered, or activities conducted in the Municipality, including any net profit of the nonresident, but excluding the nonresident's distributive share of the net profit or loss of only pass-through entities owned directly or indirectly by the nonresident.
- (C) For taxpayers that are not individuals, net profit of the taxpayer;
- (D) Lottery, sweepstakes, gambling and sports winnings, winnings from games of chance, and prizes and awards. If the taxpayer is a professional gambler for federal income tax purposes, the taxpayer may deduct related wagering losses and expenses to the extent authorized under the Internal Revenue Code and claimed against such winnings. Credit for tax withheld or paid to another municipal corporation on such winnings paid to the municipal corporation where winnings occur is limited to the credit as specified in Section 184.081 of this Chapter.
- (E) INTENTIONALLY LEFT BLANK
- (15) "INTANGIBLE INCOME" means income of any of the following types: income yield, interest, capital gains, dividends, or other income arising from the ownership, sale, exchange, or other disposition of intangible property including, but not limited to, investments, deposits, money, or credits as those terms are defined in Chapter 5701. of the Ohio Revised Code, and patents, copyrights, trademarks, trade names, investments in real estate investment trusts, investments in regulated investment companies, and appreciation on deferred compensation. "Intangible income" does not include prizes, awards, or other income associated with any lottery winnings, gambling winnings, or other similar games of chance.
 - (16) "INTERNAL REVENUE CODE" means the "Internal Revenue Code of 1986," 100 Sta. 2085, 26 U.S.C.A. 1, as amended.
 - (17) "LIMITED LIABILITY COMPANY" means a limited liability company formed under Chapter 1705 of the Ohio Revised Code or under the laws of another state.
 - (18) "LOCAL BOARD OF TAX REVIEW" and "BOARD OF TAX REVIEW" means the entity created under Section 184.18 of this Chapter.

- (19) "MUNICIPAL CORPORATION" means, in general terms, a status conferred upon a local government unit, by state law giving the unit certain autonomous operating authority such as the power of taxation, power of eminent domain, police power and regulatory power, and includes a joint economic development district or joint economic development zone that levies an income tax under section 715.691, 715.70, 715.71, or 715.74 of the Ohio Revised Code.
- (20) (A) "MUNICIPAL TAXABLE INCOME" means the following:
- (i) For a person other than an individual, income apportioned or sitused to the Municipality under Section 184.062 of this Chapter, as applicable reduced by any pre-2017 net operating loss carryforward available to the person for the Municipality.
 - (ii) (a) For an individual who is a resident of a municipality other than a qualified municipal corporation, income reduced by exempt income to the extent otherwise included in income, then reduced as provided in division (20)(B) of this section, and further reduced by any pre-2017 net operating loss carryforward available to the individual for the Municipality.
 - (b) For an individual who is a resident of a qualified municipal corporation, Ohio adjusted gross income reduced by income exempted, and increased by deductions excluded, by the qualified municipal corporation from the qualified municipal corporation's tax on or before December 31, 2013. If a qualified municipal corporation, on or before December 31, 2013, exempts income earned by individuals who are not residents of the qualified municipal corporation and net profit of persons that are not wholly located within the qualified municipal corporation, such individual or person shall have no municipal taxable income for the purposes of the tax levied by the qualified municipal corporation and may be exempted by the qualified municipal corporation from the requirements of section 718.03 of the Ohio Revised Code.
 - (iii) For an individual who is a nonresident of the Municipality, income reduced by exempt income to the extent otherwise included in income and then, as applicable, apportioned or sitused to the Municipality under Section 184.062 of this Chapter, then reduced as provided in division (20)(B) of this section, and further reduced by any pre-2017 net operating loss carryforward available to the individual for the Municipality.
- (B) In computing the municipal taxable income of a taxpayer who is an individual, the taxpayer may subtract, as provided in division (20)(A)(ii)(a) or (iii) of this section, the amount of the individual's employee business expenses reported on the individual's form 2106 that the individual deducted for federal income tax purposes for the taxable year, subject to the limitation imposed by section 67 of the Internal Revenue Code. For the municipal corporation in which the taxpayer is a resident, the taxpayer may deduct all such expenses allowed for federal income tax purposes. For a municipal corporation in which the taxpayer is not a resident, the taxpayer may deduct such expenses only to the extent the expenses are related to the taxpayer's performance of personal services in that nonresident municipal corporation.
- (21) "MUNICIPALITY" means the City of Trotwood.

- (22) "NET OPERATING LOSS" means a loss incurred by a person in the operation of a trade or business. "Net operating loss" does not include unutilized losses resulting from basis limitations, at-risk limitations, or passive activity loss limitations.
- (23) (A) "NET PROFIT" for a person who is an individual means the individual's net profit required to be reported on schedule C, schedule E, or schedule F reduced by any net operating loss carried forward. For the purposes of this division, the net operating loss carried forward shall be calculated and deducted in the same manner as provided in division (23)(C) of this section.
- (B) "NET PROFIT" for a person other than an individual means adjusted federal taxable income reduced by any net operating loss incurred by the person in a taxable year beginning on or after January 1, 2017, subject to the limitations of division (23)(C) of this section.
- (C) (i) The amount of such operating loss shall be deducted from net profit to the extent necessary to reduce municipal taxable income to zero, with any remaining unused portion of the net operating loss carried forward to not more than five (5) consecutive taxable years following the taxable year in which the loss was incurred, but in no case for more years than necessary for the deduction to be fully utilized.
- (ii) No person shall use the deduction allowed by division (23)(C) of this section to offset qualifying wages.
- (iii) (a) For taxable years beginning in 2018, 2019, 2020, 2021, or 2022, a person may not deduct more than fifty percent (50%) of the amount of the deduction otherwise allowed by division (23)(C) of this section.
- (b) For taxable years beginning in 2023 or thereafter, a person may deduct the full amount allowed by (23)(C) of this section without regard to the limitation of division (23)(C)(iii)(a) of this section.
- (iv) Any pre-2017 net operating loss carryforward deduction that is available may be utilized before a taxpayer may deduct any amount pursuant to (23)(C) of this section.
- (v) Nothing in division(23)(C)(iii)(a) of this section precludes a person from carrying forward, for use with respect to any return filed for a taxable year beginning after 2018, any amount of net operating loss that was not fully utilized by operation of division (23)(C)(iii)(a) of this section. To the extent that an amount of net operating loss that was not fully utilized in one or more taxable years by operation of division (l)(H)(iii)(a) of this section is carried forward for use with respect to a return filed for a taxable year beginning in 2019, 2020, 2021, or 2022, the limitation described in division (23)(C)(iii)(a) of this section shall apply to the amount carried forward.
- (D) For the purposes of this chapter, and notwithstanding division (23)(E) of this section, net profit of a disregarded entity shall not be taxable as against that disregarded entity, but shall instead be included in the net profit of the owner of the disregarded entity.
- (E) (i) For purposes of this chapter, "publicly traded partnership" means any partnership, an interest in which is regularly traded on an established securities market. A "publicly traded partnership" may have any number of partners.

- (ii) For the purposes of this chapter, and notwithstanding any other provision of this chapter, the net profit of a publicly traded partnership that makes the election described in division (23)(E) of this section shall be taxed as if the partnership were a C corporation, and shall not be treated as the net profit or income of any owner of the partnership.
 - (iii) A publicly traded partnership that is treated as a partnership for federal income tax purposes and that is subject to tax on its net profits in one or more municipal corporations in this state may elect to be treated as a C corporation for municipal income tax purposes. The publicly traded partnership shall make the election in every municipal corporation in which the partnership is subject to taxation on its net profits. The election shall be made on the annual tax return filed in each such municipal corporation. Once the election is made, the election is binding for a five-year period beginning with the first taxable year of the initial election. The election continues to be binding for each subsequent five-year period unless the taxpayer elects to discontinue filing municipal income tax returns as a C corporation for municipal purposes under division (E)(iv) of this section.
 - (iv) An election to discontinue filing as a C corporation must be made in the first year following the last year of a five-year election period in effect under division (E)(iii) of this section. The election to discontinue filing as a C corporation is binding for a five-year period beginning with the first taxable year of the election and continues to be binding for each subsequent five-year period unless the taxpayer elects to discontinue filing municipal income tax returns as a partnership for municipal purposes. An election to discontinue filing as a partnership must be made in the first year following the last year of a five-year election period.
 - (v) The publicly traded partnership shall not be required to file the election with any municipal corporation in which the partnership is not subject to taxation on its net profits, but division (E) of this section applies to all municipal corporations in which an individual owner of the partnership resides.
 - (vi) The individual owners of the partnership not filing as a C Corporation shall be required to file with their municipal corporation of residence, and report partnership distribution of net profit.
- (24) "NONRESIDENT" means an individual that is not a resident of the Municipality.
- (25) "OHIO BUSINESS GATEWAY" means the online computer network system, created under section 125.30 of the Ohio Revised Code, that allows persons to electronically file business reply forms with state agencies and includes any successor electronic filing and payment system.
- (26) "OTHER PAYER" means any person, other than an individual's employer or the employer's agent, that pays an individual any amount included in the federal gross income of the individual. "Other payer" includes casino operators and video lottery terminal sales agents.

- (27) "PASS-THROUGH ENTITY" means a partnership not treated as an association taxable as a C corporation for federal income tax purposes, a limited liability company not treated as an association taxable as a C corporation for federal income tax purposes, an S corporation, or any other class of entity from which the income or profits of the entity are given pass-through treatment for federal income tax purposes. "Pass-through entity" does not include a trust, estate, grantor of a grantor trust, or disregarded entity.
- (28) "PENSION", for taxes prior to January 1, 2020, means any amount paid to an employee or former employee that is reported to the recipient on an IRS form 1099-RT or successor form. Pension does not include deferred compensation, or amounts attributable to nonqualified deferred compensation plans, reported as FICA/Medicare wages on an IRS form W-2, Wage and Tax Statement, or successor form. Commencing January 1, 2020, Pension means a retirement benefit plan, regardless of whether the plan satisfies the qualifications described under section 401(a) of the Internal Revenue Code, including amounts that are taxable under the "Federal Insurance Contributions Act," Chapter 21 of the Internal Revenue Code, excluding employee contributions and elective deferrals, and regardless of whether such amounts are paid in the same taxable year in which the amounts are included in the employee's wages, as defined by section 3121(a) of the Internal Revenue Code. Also, see Retirement Benefit Plan.
- (29) "PERSON" includes individuals, firms, companies, joint stock companies, business trusts, estates, trusts, partnerships, limited liability partnerships, limited liability companies, associations, C corporations, S corporations, governmental entities, and any other entity.
- (30) "POSTAL SERVICE" means the United States postal service, or private delivery service delivering documents and packages within an agreed upon delivery schedule, or any other carrier service delivering the item.
- (31) "POSTMARK DATE," "DATE OF POSTMARK," and similar terms include the date recorded and marked by a delivery service and recorded electronically to a database kept in the regular course of its business and marked on the cover in which the payment or document is enclosed, the date on which the payment or document was given to the delivery service for delivery.
- (32) (A) "PRE-2017 NET OPERATING LOSS CARRYFORWARD" means any net operating loss incurred in a taxable year beginning before January 1, 2017, to the extent such loss was permitted, by a resolution or ordinance of the Municipality that was adopted by the Municipality before January 1, 2016, to be carried forward and utilized to offset income or net profit generated in the Municipality in future taxable years.
- (B) For the purpose of calculating municipal taxable income, any pre-2017 net operating loss carryforward may be carried forward to any taxable year, including taxable years beginning in 2017 or thereafter, for the number of taxable years provided in the resolution or ordinance or until fully utilized, whichever is earlier.
- (33) "QUALIFIED MUNICIPAL CORPORATION" means a municipal corporation that, by resolution or ordinance adopted on or before December 31, 2011, adopted Ohio adjusted gross income, as defined by section 5747.01 of the Ohio Revised Code, as the income subject to tax for the purposes of imposing a municipal income tax.

(34) "QUALIFYING WAGES" means wages, as defined in section 3121(a) of the Internal Revenue Code, without regard to any wage limitations, adjusted as follows:

(A) Deduct the following amounts:

- (i) Any amount included in wages if the amount constitutes compensation attributable to a plan or program described in section 125 of the Internal Revenue Code.
- (ii) Any amount included in wages if the amount constitutes payment on account of a disability related to sickness or an accident paid by a party unrelated to the employer, agent of an employer, or other payer.
- (iii) INTENTIONALLY LEFT BLANK.
- (iv) INTENTIONALLY LEFT BLANK.
- (v) Any amount included in wages that is exempt income.

(B) Add the following amounts:

- (i) Any amount not included in wages solely because the employee was employed by the employer before April 1, 1986.
- (ii) Any amount not included in wages because the amount arises from the sale, exchange, or other disposition of a stock option, the exercise of a stock option, or the sale, exchange, or other disposition of stock purchased under a stock option. Division (34)(B)(ii) of this section applies only to those amounts constituting ordinary income.
- (iii) Any amount not included in wages if the amount is an amount described in section 401(k), 403(b), or 457 of the Internal Revenue Code. Division (34)(B)(iii) of this section applies only to employee contributions and employee deferrals.
- (iv) Any amount that is supplemental unemployment compensation benefits described in section 3402(o)(2) of the Internal Revenue Code and not included in wages.
- (v) Any amount received that is treated as self-employment income for federal tax purposes in accordance with section 1402(a)(8) of the Internal Revenue Code.
- (vi) Any amount not included in wages if all of the following apply:
 - (a) For the taxable year the amount is employee compensation that is earned outside of the United States and that either is included in the taxpayer's gross income for federal income tax purposes or would have been included in the taxpayer's gross income for such purposes if the taxpayer did not elect to exclude the income under section 911 of the Internal Revenue Code;
 - (b) For no preceding taxable year did the amount constitute wages as defined in section 3121(a) of the Internal Revenue Code;
 - (c) For no succeeding taxable year will the amount constitute wages; and

- (d) For any taxable year the amount has not otherwise been added to wages pursuant to either division (34)(B) of this section or section 718.03 of the Ohio Revised Code, as that section existed before the effective date of H.B. 5 of the 130th general assembly, March 23, 2015.
- (35) "RELATED ENTITY" means any of the following:
- (A) An individual stockholder, or a member of the stockholder's family enumerated in section 318 of the Internal Revenue Code, if the stockholder and the members of the stockholder's family own directly, indirectly, beneficially, or constructively, in the aggregate, at least fifty per cent of the value of the taxpayer's outstanding stock;
 - (B) A stockholder, or a stockholder's partnership, estate, trust, or corporation, if the stockholder and the stockholder's partnerships, estates, trusts, or corporations own directly, indirectly, beneficially, or constructively, in the aggregate, at least fifty per cent of the value of the taxpayer's outstanding stock;
 - (C) A corporation, or a party related to the corporation in a manner that would require an attribution of stock from the corporation to the party or from the party to the corporation under division (35)(D) of this section, provided the taxpayer owns directly, indirectly, beneficially, or constructively, at least fifty per cent of the value of the corporation's outstanding stock;
 - (D) The attribution rules described in section 318 of the Internal Revenue Code apply for the purpose of determining whether the ownership requirements in divisions (35)(A) to (C) of this section have been met.
- (36) "RELATED MEMBER" means a person that, with respect to the taxpayer during all or any portion of the taxable year, is either a related entity, a component member as defined in section 1563(b) of the Internal Revenue Code, or a person to or from whom there is attribution of stock ownership in accordance with section 1563(e) of the Internal Revenue Code except, for purposes of determining whether a person is a related member under this division, "twenty per cent" shall be substituted for "5 percent" wherever "5 percent" appears in section 1563(e) of the Internal Revenue Code.
- (37) "RESIDENT" means an individual who is domiciled in the Municipality as determined under Section 184.042 of this Chapter.
- (38) "RETIREMENT BENEFIT PLAN" is an arrangement under which an entity provides benefits to individuals either on or after their termination of service because of retirement or disability regardless of whether the arrangement satisfies the requirements of IRC Section 401(a). A Retirement Benefit Plan does not include wage continuation payments, severance payments or payments for accrued personal or vacation time or elective employee contributions or deferrals.
- (39) "S CORPORATION" means a person that has made an election under subchapter S of Chapter 1 of Subtitle A of the Internal Revenue Code for its taxable year.
- (40) "SCHEDULE C" means internal revenue service schedule C (form 1040) filed by a taxpayer pursuant to the Internal Revenue Code.
- (41) "SCHEDULE E" means internal revenue service schedule E (form 1040) filed by a taxpayer pursuant to the Internal Revenue Code.

- (42) "SCHEDULE F" means internal revenue service schedule F (form 1040) filed by a taxpayer pursuant to the Internal Revenue Code.
- (43) "SINGLE MEMBER LIMITED LIABILITY COMPANY" means a limited liability company that has one direct member.
- (44) "SMALL EMPLOYER" means any employer that had total revenue of less than five hundred thousand dollars during the preceding taxable year. For purposes of this division, "total revenue" means receipts of any type or kind, including, but not limited to, sales receipts; payments; rents; profits; gains, dividends, and other investment income; commissions; premiums; money; property; grants; contributions; donations; gifts; program service revenue; patient service revenue; premiums; fees, including premium fees and service fees; tuition payments; unrelated business revenue; reimbursements; any type of payment from a governmental unit, including grants and other allocations; and any other similar receipts reported for federal income tax purposes or under generally accepted accounting principles. "Small employer" does not include the federal government; any state government, including any state agency or instrumentality; any political subdivision; or any entity treated as a government for financial accounting and reporting purposes.
- (45) (A) "TAX ADMINISTRATOR" means the individual charged with direct responsibility for administration of an income tax levied by a municipal corporation in accordance with this chapter, and also includes the following:
- (i) A municipal corporation acting as the agent of another municipal corporation;
 - (ii) A person retained by a municipal corporation to administer a tax levied by the municipal corporation, but only if the municipal corporation does not compensate the person in whole or in part on a contingency basis;
 - (iii) The Central Collection Agency (CCA) or the Regional Income Tax Agency (RITA) or their successors in interest, or another entity organized to perform functions similar to those performed by the Central Collection Agency and the Regional Income Tax Agency.
- Tax Administrator does not include the state tax commissioner.
- (B) "TAX COMMISSIONER" means the tax commissioner appointed under section 121.03 of the Ohio Revised Code.
- (46) "TAX RETURN PREPARER" means any individual described in section 7701(a)(36) of the Internal Revenue CODE AND 26 C.F.R. 301.7701-15 .
- (47) "TAXABLE YEAR" means the corresponding tax reporting period as prescribed for the taxpayer under the Internal Revenue Code.
- (48) (A) "TAXPAYER" means a person subject to a tax levied on income by a municipal corporation in accordance with this chapter. "Taxpayer" does not include a grantor trust or, except as provided in division (47)(B)(i) of this section, a disregarded entity.
- (B) (i) A single member limited liability company that is a disregarded entity for federal tax purposes may be a separate taxpayer from its single member in all Ohio municipal corporations in which it either filed as a separate taxpayer or did not file for its taxable year ending in 2003, if all of the following conditions are met:

- (a) The limited liability company's single member is also a limited liability company.
 - (b) The limited liability company and its single member were formed and doing business in one or more Ohio municipal corporations for at least five years before January 1, 2004.
 - (c) Not later than December 31, 2004, the limited liability company and its single member each made an election to be treated as a separate taxpayer under division (L) of section 718.01 of the Ohio Revised Code as this section existed on December 31, 2004.
 - (d) The limited liability company was not formed for the purpose of evading or reducing Ohio municipal corporation income tax liability of the limited liability company or its single member.
 - (e) The Ohio municipal corporation that was the primary place of business of the sole member of the limited liability company consented to the election.
- (ii) For purposes of division (47)(B)(i)(e) of this section, a municipal corporation was the primary place of business of a limited liability company if, for the limited liability company's taxable year ending in 2003, its income tax liability was greater in that municipal corporation than in any other municipal corporation in Ohio, and that tax liability to that municipal corporation for its taxable year ending in 2003 was at least four hundred thousand dollars.
- (49) "TAXPAYERS' RIGHTS AND RESPONSIBILITIES" means the rights provided to taxpayers in sections 718.11 , 718.12 , 718.19, 718.23, 718.36, 718.37, 718.38, 5717.011 , and 5717.03 of the Ohio Revised Code and any corresponding ordinances of the Municipality, and the responsibilities of taxpayers to file, report, withhold, remit, and pay municipal income tax and otherwise comply with Chapter 718. of the Ohio Revised Code and resolutions, ordinances, and rules adopted by a municipal corporation for the imposition and administration of a municipal income tax.
- (50) "VIDEO LOTTERY TERMINAL" has the same meaning as in section 3770.21 of the Ohio Revised Code.
- (51) "VIDEO LOTTERY ~~TERMINAL~~ SALES AGENT" means a lottery sales agent licensed under Chapter 3770. of the Ohio Revised Code to conduct video lottery terminals on behalf of the state pursuant to section 3770.21 of the Ohio Revised Code.

184.053 COLLECTION AT SOURCE; CASINO, AND VLT, AND SPORTS GAMING WINNINGS.

As used in this section, "sports gaming facility" and "type B sports gaming proprietor" have the same meanings as in section 3775.01 of the Ohio Revised Code and "video lottery terminal" and "video lottery sales agent" have the same meanings as in section 3770.10 of the Ohio Revised Code.

- (A) The Municipality requires each a casino facility or a casino operator, as defined in Section 6(C)(9) of Article XV, Ohio Constitution, and section 3772.01 of the Ohio Revised Code, respectively; each **video** lottery sales agent conducting video lottery terminals on behalf of the state; and each type B sports gaming proprietor facility or sports gaming proprietor, as those terms are defined in section 3775.01 of the Ohio Revised Code, to withhold and remit municipal income tax with respect to amounts other than qualifying wages as provided in this section and section 718.031 of the Ohio Revised Code.
- (B) If a person's winnings at a casino facility or sports gaming facility are an amount for which reporting to the Internal Revenue Service of the amount is required by section 6041 of the Internal Revenue Code, as amended, the casino operator or sports gaming proprietor shall deduct and withhold municipal income tax from the person's winnings at the rate of the tax imposed by the municipal corporation in which the casino facility or sports gaming facility is located.
- (C) Amounts deducted and withheld by a casino operator or sports gaming proprietor are held in trust for the benefit of the municipal corporation to which the tax is owed.
 - (1) On or before the tenth day of each month, the casino operator or sports gaming proprietor shall file a return electronically with the tax administrator of the Municipality, providing the name, address, and social security number of the person from whose winnings amounts were deducted and withheld, the amount of each such deduction and withholding during the preceding calendar month, the amount of the winnings from which each such amount was withheld, the type of casino gaming or sports gaming that resulted in such winnings, and any other information required by the tax administrator. With this return, the casino operator or sports gaming proprietor shall remit electronically to the Municipality all amounts deducted and withheld during the preceding month.
 - (2) Annually, on or before the thirty-first day of January, a casino operator or sports gaming proprietor shall file an annual return electronically with the tax administrator of the municipal corporation in which the casino facility or sports gaming proprietor is located, indicating the total amount deducted and withheld during the preceding calendar year. The casino operator or sports gaming proprietor shall remit electronically with the annual return any amount that was deducted and withheld and that was not previously remitted. If the name, address, or social security number of a person or the amount deducted and withheld with respect to that person was omitted on a monthly return for that reporting period, that information shall be indicated on the annual return.

- (3) Annually, on or before the thirty-first day of January, a casino operator or sports gaming proprietor shall issue an information return to each person with respect to whom an amount has been deducted and withheld during the preceding calendar year. The information return shall show the total amount of municipal income tax deducted from the person's winnings during the preceding year. The casino operator or sports gaming proprietor shall provide to the tax administrator a copy of each information return issued under this division. The administrator may require that such copies be transmitted electronically.
 - (4) A casino operator or sports gaming proprietor that fails to file a return and remit the amounts deducted and withheld shall be personally liable for the amount withheld and not remitted. Such personal liability extends to any penalty and interest imposed for the late filing of a return or the late payment of tax deducted and withheld.
 - (5) If a casino operator or sports gaming proprietor sells the casino facility or sports gaming facility or otherwise quits the casino or sports gaming business, the amounts deducted and withheld along with any penalties and interest thereon are immediately due and payable. The successor shall withhold an amount of the purchase money that is sufficient to cover the amounts deducted and withheld along with any penalties and interest thereon until the predecessor casino operator or sports gaming proprietor produces either of the following:
 - (a) A receipt from the tax administrator showing that the amounts deducted and withheld and penalties and interest thereon have been paid;
 - (b) A certificate from the tax administrator indicating that no amounts are due.If the successor fails to withhold purchase money, the successor is personally liable for the payment of the amounts deducted and withheld and penalties and interest thereon.
 - (6) The failure of a casino operator or sports gaming proprietor to deduct and withhold the required amount from a person's winnings does not relieve that person from liability for the municipal income tax with respect to those winnings.
- (D) If a person's prize award from a video lottery terminal ~~or from lottery sports gaming offered in a video lottery terminal facility~~ is an amount for which reporting to the Internal Revenue Service is required by section 6041 of the Internal Revenue Code, as amended, the video lottery sales agent shall deduct and withhold municipal income tax from the person's prize award at the rate of the tax imposed by the municipal corporation in which the video lottery terminal facility is located.
- (E) Amounts deducted and withheld by a video lottery sales agent are held in trust for the benefit of the municipal corporation to which the tax is owed.
- (1) The video lottery sales agent shall issue to a person from whose prize award an amount has been deducted and withheld a receipt for the amount deducted and withheld, and shall obtain from the person receiving a prize award the person's name, address, and social security number in order to facilitate the preparation of returns required by this section.

- (2) On or before the tenth day of each month, the video lottery sales agent shall file a return electronically with the tax administrator of the Municipality providing the names, addresses, and social security numbers of the persons from whose prize awards amounts were deducted and withheld, the amount of each such deduction and withholding during the preceding calendar month, the amount of the prize award from which each such amount was withheld, and any other information required by the tax administrator. With the return, the video lottery sales agent shall remit electronically to the tax administrator all amounts deducted and withheld during the preceding month.
 - (3) A video lottery sales agent shall maintain a record of all receipts issued under division (E) of this section and shall make those records available to the tax administrator upon request. Such records shall be maintained in accordance with section 5747.17 of the Ohio Revised Code and any rules adopted pursuant thereto.
 - (4) Annually, on or before the thirty-first day of January, each video lottery ~~terminal~~ sales agent shall file an annual return electronically with the tax administrator of the municipal corporation in which the facility is located indicating the total amount deducted and withheld during the preceding calendar year. The video lottery sales agent shall remit electronically with the annual return any amount that was deducted and withheld and that was not previously remitted. If the name, address, or social security number of a person or the amount deducted and withheld with respect to that person was omitted on a monthly return for that reporting period, that information shall be indicated on the annual return.
 - (5) Annually, on or before the thirty-first day of January, a video lottery sales agent shall issue an information return to each person with respect to whom an amount has been deducted and withheld during the preceding calendar year. The information return shall show the total amount of municipal income tax deducted and withheld from the person's prize award by the video lottery sales agent during the preceding year. A video lottery sales agent shall provide to the tax administrator of the municipal corporation a copy of each information return issued under this division. The tax administrator may require that such copies be transmitted electronically.
 - (6) A video lottery sales agent who fails to file a return and remit the amounts deducted and withheld is personally liable for the amount deducted and withheld and not remitted. Such personal liability extends to any penalty and interest imposed for the late filing of a return or the late payment of tax deducted and withheld.
- (F) If a video lottery sales agent ceases to operate video lottery terminals, the amounts deducted and withheld along with any penalties and interest thereon are immediately due and payable. The successor of the video lottery sales agent that purchases the video lottery terminals from the agent shall withhold an amount from the purchase money that is sufficient to cover the amounts deducted and withheld and any penalties and interest thereon until the predecessor video lottery sales agent operator produces either of the following:
- (1) A receipt from the tax administrator showing that the amounts deducted and withheld and penalties and interest thereon have been paid;
 - (2) A certificate from the tax administrator indicating that no amounts are due.

- (G) The failure of a video lottery sales agent to deduct and withhold the required amount from a person's prize award does not relieve that person from liability for the municipal income tax with respect to that prize award.
- (H) If a casino operator, sports gaming proprietor, or video lottery sales agent files a return late, fails to file a return, remits amounts deducted and withheld late, or fails to remit amounts deducted and withheld as required under this section, the tax administrator of a municipal corporation may impose the following applicable penalty:
 - (1) For the late remittance of, or failure to remit, tax deducted and withheld under this section, a penalty equal to fifty per cent of the tax deducted and withheld;
 - (2) For the failure to file, or the late filing of, a monthly or annual return, a penalty of five hundred dollars for each return not filed or filed late. Interest shall accrue on past due amounts deducted and withheld at the rate prescribed in section 5703.47 of the Ohio Revised Code.
- (I) Amounts deducted and withheld on behalf of a municipal corporation shall be allowed as a credit against payment of the tax imposed by the municipal corporation and shall be treated as taxes paid for purposes of Section 184.07 of this Chapter. This division applies only to the person for whom the amount is deducted and withheld.
- (J) The tax administrator shall prescribe the forms of the receipts and returns required under this section.

184.091 RETURN AND PAYMENT OF TAX.

- (A) (1) An annual return with respect to the income tax levied on Municipal Taxable Income by the Municipality shall be completed and filed by every taxpayer for any taxable year for which the taxpayer is subject to the tax, regardless of whether or not income tax is due.
- (2) The tax administrator shall accept on behalf of all nonresident individual taxpayers a return filed by an employer, agent of an employer, or other payer located in the Municipality under subsection 184.051(C) of this Chapter when the nonresident individual taxpayer's sole income subject to the tax is the qualifying wages reported by the employer, agent of an employer, or other payer, and no additional tax is due to the Municipality.
- (3) All resident individual taxpayers shall file an annual municipal income tax return with the Municipality, regardless of income or liability.
- (B) If an individual is deceased, any return or notice required of that individual shall be completed and filed by that decedent's executor, administrator, or other person charged with the property of that decedent.
- (C) If an individual is unable to complete and file a return or notice required by the Municipality in accordance with this chapter, the return or notice required of that individual shall be completed and filed by the individual's duly authorized agent, guardian, conservator, fiduciary, or other person charged with the care of the person or property of that individual. Such duly authorized agent, guardian, conservator, fiduciary, or other person charged with the care of the person or property of that individual shall provide, with the filing of the return, appropriate documentation to support that they are authorized to file a return or notice on behalf of the taxpayer. This notice shall include any legally binding authorizations, and contact information including name, address, and phone number of the duly authorized agent, guardian, conservator, fiduciary, or other person.
- (D) Returns or notices required of an estate or a trust shall be completed and filed by the fiduciary of the estate or trust. Such fiduciary shall provide, with the filing of the return, appropriate documentation to support that they are authorized to file a return or notice on behalf of the taxpayer. This notice shall include any legally binding authorizations, and contact information including name, address, and phone number of the fiduciary.
- (E) No municipal corporation shall deny spouses the ability to file a joint return.
- (F) (1) Each return required to be filed under this section shall contain the signature of the taxpayer or the taxpayer's duly authorized agent and of the person who prepared the return for the taxpayer, and shall include the taxpayer's social security number or taxpayer identification number. Each return shall be verified by a declaration under penalty of perjury.

- (2) A taxpayer who is an individual is required to include, with each annual return, amended return, or request for refund required under this section, copies of only the following documents: all of the taxpayer's Internal Revenue Service form W-2, "Wage and Tax Statements," including all information reported on the taxpayer's federal W-2, as well as taxable wages reported or withheld for any municipal corporation; the taxpayer's Internal Revenue Service form 1040 or, in the case of a return or request required by a qualified municipal corporation, Ohio IT 1040; and, with respect to an amended tax return or refund request, any other documentation necessary to support the refund request or the adjustments made in the amended return. An individual taxpayer who files the annual return required by this section electronically is not required to provide paper copies of any of the foregoing to the tax administrator unless the tax administrator requests such copies after the return has been filed.
 - (3) A taxpayer that is not an individual is required to include, with each annual net profit return, amended net profit return, or request for refund required under this section, copies of only the following documents: the taxpayer's Internal Revenue Service form 1041, form 1065, form 1120, form 1120-REIT, form 1120F, or form 1120S, and, with respect to an amended tax return or refund request, any other documentation necessary to support the refund request or the adjustments made in the amended return.
 - (4) A taxpayer that is not an individual and that files an annual net profit return electronically through the Ohio business gateway or in some other manner shall either mail the documents required under this division to the tax administrator at the time of filing or, if electronic submission is available, submit the documents electronically through the Ohio business gateway or a portal provided by the Municipality. The department of taxation shall publish a method of electronically submitting the documents required under this division through the Ohio business gateway on or before January 1, 2016. The department shall transmit all documents submitted electronically under this division to the appropriate tax administrator.
 - (5) After a taxpayer files a tax return, the tax administrator shall request, and the taxpayer shall provide, any information, statements, or documents required by the Municipality to determine and verify the taxpayer's municipal income tax liability. The requirements imposed under division (F) of this section apply regardless of whether the taxpayer files on a generic form or on a form prescribed by the tax administrator.
 - (6) Any other documentation, including schedules, other municipal income tax returns, or other supporting documentation necessary to verify credits, income, losses, or other pertinent factors on the return shall also be included to avoid delay in processing, or disallowance by the tax administrator of undocumented credits or losses.
- (G) (1) (a) Except as otherwise provided in this chapter, each individual income tax return required to be filed under this section shall be completed and filed as required by the tax administrator on or before the date prescribed for the filing of state individual income tax returns under division (G) of section 5747.08 of the Ohio Revised Code. The taxpayer shall complete and file the return or notice on forms prescribed by the tax administrator or on generic forms, together with remittance made payable to the Municipality or tax administrator.

- (b) Except as otherwise provided in this chapter, each annual net profit income tax return required to be filed under this section by a taxpayer that is not an individual shall be completed and filed as required by the tax administrator on or before the fifteenth day of the fourth month following the end of the taxpayer's taxable year **unless the taxpayer's unextended federal income tax return is due after that date, in which case the annual net profit return shall be completed and filed on or before the taxpayer's federal income tax return due date** ~~or period~~. The taxpayer shall complete and file the return or notice on forms prescribed by the tax administrator or on generic forms, together with remittance made payable to the Municipality or tax administrator.
 - (c) In the case of individual income tax return required to be filed by an individual, and net profit income tax return required to be filed by a taxpayer who is not an individual, no remittance is required if the amount shown to be due is ten dollars or less.
- (2) If the tax administrator considers it necessary in order to ensure the payment of the tax imposed by the Municipality in accordance with this chapter, the tax administrator may require taxpayers to file returns and make payments otherwise than as provided in this section, including taxpayers not otherwise required to file annual returns.
 - (3) With respect to taxpayers to whom Section 184.092 of this Chapter applies, to the extent that any provision in this division conflicts with any provision in Section 184.092 of this Chapter, the provision in Section 184.092 of this Chapter prevails.
- (H) (1) For taxable years beginning after 2015, the Municipality shall not require a taxpayer to remit tax with respect to net profits if the amount due is ten dollars or less.
 - (2) Any taxpayer not required to remit tax to the Municipality for a taxable year pursuant to division (H)(1) of this section shall file with the Municipality an annual net profit return under division (F)(3) and (4) of this section.
- (I) (1) If any report, claim, statement, or other document required to be filed, or any payment required to be made, within a prescribed period or on or before a prescribed date under this chapter is delivered after that period or that to the tax administrator or other municipal official with which the report, claim, statement, or other document is required to be filed, or to which the payment is required to be made, the date of the postmark stamped on the cover in which the report, claim, statement, or other document, or payment is mailed shall be deemed to be the date of delivery or the date of payment. "The date of postmark" means, in the event there is more than one date on the cover, the earliest date imprinted on the cover by the postal service.
 - (2) If a payment under this chapter is made by electronic funds transfer, the payment shall be considered to be made on the date of the timestamp assigned by the first electronic system receiving that payment.
- (J) The amounts withheld for the Municipality by an employer, the agent of an employer, or other payer as described in Section 184.051 of this Chapter shall be allowed to the recipient of the compensation as credits against payment of the tax imposed on the recipient unless the amounts withheld were not remitted to the Municipality and the recipient colluded with the employer, agent, or other payer in connection with the failure to remit the amounts withheld.

- (K) Each return required by the Municipality to be filed in accordance with this section shall include a box that the taxpayer may check to authorize another person, including a tax return preparer who prepared the return, to communicate with the tax administrator about matters pertaining to the return. The return or instructions accompanying the return shall indicate that by checking the box the taxpayer authorizes the tax administrator to contact the preparer or other person concerning questions that arise during the examination or other review of the return and authorizes the preparer or other person only to provide the tax administrator with information that is missing from the return, to contact the tax administrator for information about the examination or other review of the return or the status of the taxpayer's refund or payments, and to respond to notices about mathematical errors, offsets, or return preparation that the taxpayer has received from the tax administrator and has shown to the preparer or other person. Authorization by the taxpayer of another person to communicate with the tax administrator about matters pertaining to the return does not preclude the tax administrator from contacting the taxpayer regarding such matters.
- (L) The tax administrator of the Municipality shall accept for filing a generic form of any income tax return, report, or document required by the Municipality in accordance with this Chapter, provided that the generic form, once completed and filed, contains all of the information required by ordinances, resolutions, or rules adopted by the Municipality or tax administrator, and provided that the taxpayer or tax return preparer filing the generic form otherwise complies with the provisions of this Chapter and of the Municipality's Ordinance or resolution governing the filing of returns, reports, or documents.
- (M) When income tax returns, reports, or other documents require the signature of a tax return preparer, the tax administrator shall accept a facsimile of such a signature in lieu of a manual signature.
- (N) (1) As used in this division, "worksite location" has the same meaning as in Section 184.052 of this chapter.
- (2) A person may notify a tax administrator that the person does not expect to be a taxpayer with respect to the municipal corporation for a taxable year if both of the following conditions apply:
- (a) The person was required to file a tax return with the municipal corporation for the immediately preceding taxable year because the person performed services at a worksite location within the municipal corporation, and the person has filed all appropriate and required returns and remitted all applicable income tax and withholding payments as provided by this chapter. The tax administrator is not required to accept an affidavit from a taxpayer who has not complied with the provisions of this chapter.
 - (b) The person no longer provides services in the municipal corporation, and does not expect to be subject to the municipal corporation's income tax for the taxable year.

The person shall provide the notice in a signed affidavit that briefly explains the person's circumstances, including the location of the previous worksite location and the last date on which the person performed services or made any sales within the municipal corporation. The affidavit also shall include the following statement: "The affiant has no plans to perform any services within the municipal corporation, make any sales in the municipal corporation, or otherwise become subject to the tax levied by the municipal corporation during the taxable year. If the affiant does become subject to the tax levied by the municipal corporation for the taxable year, the affiant agrees to be considered a taxpayer and to properly register as a taxpayer with the municipal corporation, if such a registration is required by the municipal corporation's resolutions, ordinances, or rules." The person shall sign the affidavit under penalty of perjury.

- (c) If a person submits an affidavit described in division (N)(2) of this section, the tax administrator shall not require the person to file any tax return for the taxable year unless the tax administrator possesses information that conflicts with the affidavit or if the circumstances described in the affidavit change, or the taxpayer has engaged in activity which results in work being performed, services provided, sales made, or other activity that results in municipal taxable income reportable to the Municipality in the taxable year. It shall be the responsibility of the taxpayer to comply with the provisions of this chapter relating to the reporting and filing of municipal taxable income on an annual municipal income tax return, even if an affidavit has been filed with the tax administrator for the taxable year. Nothing in division (N) of this section prohibits the tax administrator from performing an audit of the person.

184.096 REFUNDS.

- (A) Upon receipt of a request for a refund, the tax administrator of the Municipality, in accordance with this section, shall refund to employers, agents of employers, other payers, or taxpayers, with respect to any income or withholding tax levied by the Municipality:
- (1) Overpayments of more than ten dollars;
 - (2) Amounts paid erroneously if the refund requested exceeds ten dollars.
- (B) (1) Except as otherwise provided in this chapter, returns setting forth a request for refund shall be filed with the tax administrator, within three years after the tax **return, including any valid extension**, was due or paid, whichever is later. Any documentation that substantiates the taxpayer's claim for a refund must be included with the return filing. Failure to remit all documentation, including schedules, other municipal income tax returns, or other supporting documentation necessary to verify credits, income, losses or other pertinent factors on the return will cause delay in processing, and / or disallowance of undocumented credits or losses.
- (2) On filing of the refund request, the tax administrator shall determine the amount of refund due and certify such amount to the appropriate municipal corporation official for payment. Except as provided in division (B)(3) of this section, the administrator shall issue an assessment to any taxpayer whose request for refund is fully or partially denied. The assessment shall state the amount of the refund that was denied, the reasons for the denial, and instructions for appealing the assessment.
- (3) If a tax administrator denies in whole or in part a refund request included within the taxpayer's originally filed annual income tax return, the tax administrator shall notify the taxpayer, in writing, of the amount of the refund that was denied, the reasons for the denial, and instructions for requesting an assessment that may be appealed under Section 184.18 of this Chapter.
- (C) A request for a refund that is received after the last day for filing specified in division (B) of this section shall be considered to have been filed in a timely manner if any of the following situations exist:
- (1) The request is delivered by the postal service, and the earliest postal service postmark on the cover in which the request is enclosed is not later than the last day for filing the request.
 - (2) The request is delivered by the postal service, the only postmark on the cover in which the request is enclosed was affixed by a private postal meter, the date of that postmark is not later than the last day for filing the request, and the request is received within seven days of such last day.
 - (3) The request is delivered by the postal service, no postmark date was affixed to the cover in which the request is enclosed or the date of the postmark so affixed is not legible, and the request is received within seven days of the last day for making the request.

- (D) Interest shall be allowed and paid on any overpayment by a taxpayer of any municipal income tax obligation from the date of the overpayment until the date of the refund of the overpayment, except that if any overpayment is refunded within ninety days after the final filing date of the annual return or ninety days after the completed return is filed, whichever is later, no interest shall be allowed on the refund. For the purpose of computing the payment of interest on amounts overpaid, no amount of tax for any taxable year shall be considered to have been paid before the date on which the return on which the tax is reported is due, without regard to any extension of time for filing that return. Interest shall be paid at the interest rate described in division (A)(4) of Section 184.10 of this Chapter.
- (E) As used in this section, "withholding tax" has the same meaning as in section 184.10 of this Chapter.

184.14 CONFIDENTIALITY.

- (A) Any information gained as a result of returns, investigations, hearings, or verifications required or authorized by OR.C. Chapter 718 or by the charter or ordinance of the Municipality levying an income tax is confidential, and no person shall access or disclose such information except in accordance with a proper judicial order or in connection with the performance of that person's official duties or the official business of the Municipality as authorized by OR.C. Chapter 718 or the charter or ordinance authorizing the levy. The tax administrator of the Municipality or a designee thereof may furnish copies of returns filed or otherwise received under this chapter and other related tax information to the Internal Revenue Service, the State Tax Commissioner, and tax administrators of other municipal corporations.
- (B) This section does not prohibit the Municipality from publishing or disclosing statistics in a form that does not disclose information with respect to particular taxpayers.
- (C) A municipal corporation may provide tax information related to municipal income tax revenues derived from a transformational major sports facility mixed-use project district, as authorized under section 123.281 of the Revised Code, to the department of taxation and the fiscal officer of a governmental agency, as defined in division (F) of section 123.28 of the Revised Code, that owns, or holds a sufficient ownership in, a major sports facility located within the territorial boundaries of a transformational major sports facility mixed-use project district.**

184.19 ACTIONS TO RECOVER; STATUTE OF LIMITATIONS.

- (A) (1) (a) Civil actions to recover municipal income taxes and penalties and interest on municipal income taxes shall be brought within the later of:
- (i) Three years after the tax return, including any valid extension, was due or ~~the return~~ was filed, whichever is later; or
 - (ii) One year after the conclusion of the qualifying deferral period, if any.
- (b) The time limit described in division (A)(1)(a) of this section may be extended at any time if both the tax administrator and the employer, agent of the employer, other payer, or taxpayer consent in writing to the extension. Any extension shall also extend for the same period of time the time limit described in division (C) of this section.
- (2) As used in this section, "qualifying deferral period" means a period of time beginning and ending as follows:
- (a) Beginning on the date a person who is aggrieved by an assessment files with a Local Board of Tax Review the request described in Section 184.18 of this Chapter. That date shall not be affected by any subsequent decision, finding, or holding by any administrative body or court that the Local Board of Tax Review with which the aggrieved person filed the request did not have jurisdiction to affirm, reverse, or modify the assessment or any part of that assessment.
 - (b) Ending the later of the sixtieth day after the date on which the final determination of the Local Board of Tax Review becomes final or, if any party appeals from the determination of the Local Board of Tax Review, the sixtieth day after the date on which the final determination of the Local Board of Tax Review is either ultimately affirmed in whole or in part or ultimately reversed and no further appeal of either that affirmation, in whole or in part, or that reversal is available or taken.
- (B) Prosecutions for an offense made punishable under a resolution or ordinance imposing an income tax shall be commenced within three years after the commission of the offense, provided that in the case of fraud, failure to file a return, or the omission of twenty-five per cent or more of income required to be reported, prosecutions may be commenced within six years after the commission of the offense.
- (C) A claim for a refund of municipal income taxes shall be brought within the time limitation provided in Section 184.096 of this Chapter.
- (D) (1) Notwithstanding the fact that an appeal is pending, the petitioner may pay all or a portion of the assessment that is the subject of the appeal. The acceptance of a payment by the Municipality does not prejudice any claim for refund upon final determination of the appeal.

- (2) If upon final determination of the appeal an error in the assessment is corrected by the tax administrator, upon an appeal so filed or pursuant to a final determination of the Local Board of Tax Review created under Section 184.18 of this Chapter, of the Ohio Board of Tax Appeals, or any court to which the decision of the Ohio Board of Tax appeals has been appealed, so that the amount due from the party assessed under the corrected assessment is less than the amount paid, there shall be issued to the appellant or to the appellant's assigns or legal representative a refund in the amount of the overpayment as provided by Section 184.096 of this Chapter, with interest on that amount as provided by division (D) of this section.
- (E) No civil action to recover municipal income tax or related penalties or interest shall be brought during either of the following time periods:
- (1) The period during which a taxpayer has a right to appeal the imposition of that tax or interest or those penalties;
 - (2) The period during which an appeal related to the imposition of that tax or interest or those penalties is pending.

184.26 FILING OF ANNUAL RETURN; REMITTANCE; DISPOSITION OF FUNDS.

(A) (1) For each taxable year, every taxpayer shall file an annual return. Such return, along with the amount of tax shown to be due on the return less the amount paid for the taxable year under section 184.30, shall be submitted to the tax commissioner, on a form and in the manner prescribed by the commissioner, on or before the fifteenth day of the fourth month following the end of the taxpayer's taxable year, **unless the taxpayer's unextended federal income tax return is due after that date, in which case the annual net profit return shall be completed and filed on or before the taxpayer's federal income tax return due date.**

(2) If a taxpayer has multiple taxable years ending within one calendar year, the taxpayer shall aggregate the facts and figures necessary to compute the tax due under this Chapter, in accordance with sections 184.23, 184.24, and, if applicable, 184.28 onto its annual return.

(3) The remittance shall be made payable to the treasurer of state and in the form prescribed by the tax commissioner. If the amount payable with the tax return is ten dollars or less, no remittance is required.

(B) (1) Each return required to be filed under this section shall contain the signature of the taxpayer or the taxpayer's duly authorized agent and of the person who prepared the return for the taxpayer, and shall include the taxpayer's identification number. Each return shall be verified by a declaration under penalty of perjury.

(2) (a) The tax commissioner may require a taxpayer to include, with each annual tax return, amended return, or request for refund filed with the commissioner under sections (184.22 to 184.37, copies of any relevant documents or other information.

(b) A taxpayer that files an annual tax return electronically through the Ohio business gateway or in another manner as prescribed by the tax commissioner shall either submit the documents required under this division electronically as prescribed at the time of filing or, if electronic submission is not available, mail the documents to the tax commissioner.

The department of taxation shall publish a method of electronically submitting the documents required under this division on or before January 1, 2019.

(3) After a taxpayer files a tax return, the tax commissioner may request, and the taxpayer shall provide, any information, statements, or documents required to determine and verify the taxpayer's municipal income tax.

(D) (1) (a) Any taxpayer that has duly requested an automatic extension for filing the taxpayer's federal income tax return shall automatically receive an extension for the filing of a tax return with the commissioner under this section. The extended due date of the return shall be the fifteenth day of the tenth month after the last day of the taxable year to which the return relates.

(b) A taxpayer that has not requested or received a six-month extension for filing the taxpayer's federal income tax return may request that the commissioner grant the taxpayer a ~~six-month~~ **seven-month** extension of the date for filing the taxpayer's municipal income tax return. If the commissioner receives the request on or before the date the municipal income tax return is due, the commissioner shall grant the taxpayer's extension request.

- (c) An extension of time to file under division (D)(1) of this section is not an extension of the time to pay any tax due unless the tax commissioner grants an extension of that date.
- (2) If the commissioner considers it necessary in order to ensure payment of a tax imposed in accordance with section 184.011, the commissioner may require taxpayers to file returns and make payments otherwise than as provided in this section, including taxpayers not otherwise required to file annual returns.
- (E) Each return required to be filed in accordance with this section shall include a box that the taxpayer may check to authorize another person, including a tax return preparer who prepared the return, to communicate with the tax commissioner about matters pertaining to the return. The return or instructions accompanying the return shall indicate that by checking the box the taxpayer authorizes the commissioner to contact the preparer or other person concerning questions that arise during the examination or other review of the return and authorizes the preparer or other person only to provide the commissioner with information that is missing from the return, to contact the commissioner for information about the examination or other review of the return or the status of the taxpayer's refund or payments, and to respond to notices about mathematical errors, offsets, or return preparation that the taxpayer has received from the commissioner and has shown to the preparer or other person.
- (F) When income tax returns or other documents require the signature of a tax return preparer, the tax commissioner shall accept a facsimile or electronic version of such a signature in lieu of a manual signature.

184.30 DECLARATION OF ESTIMATED TAXES.

(A) As used in this section:

- (1) "Combined tax liability" means the total amount of a taxpayer's income tax liabilities to all municipal corporations in this state for a taxable year.
- (2) "Estimated taxes" means the amount that the taxpayer reasonably estimates to be the taxpayer's combined tax liability for the current taxable year.

(B) (1) Except as provided in division (B)(4) of this section, every taxpayer shall make a declaration of estimated taxes for the current taxable year, on the form prescribed by the tax commissioner, if the amount payable as estimated taxes is at least two hundred dollars.

(2) Except as provided in division (B)(4) of this section, a taxpayer having a taxable year of less than twelve months shall make a declaration under rules prescribed by the commissioner.

(3) The declaration of estimated taxes shall be filed on or before the fifteenth day of the fourth month after the beginning of the taxable year or on or before the fifteenth day of the fourth month after the taxpayer becomes subject to tax for the first time.

(4) The tax commissioner may waive the requirement for filing a declaration of estimated taxes for any class of taxpayers after finding that the waiver is reasonable and proper in view of administrative costs and other factors.

(C) Each taxpayer shall file the declaration of estimated taxes with, and remit estimated taxes to, the tax commissioner at the times and in the amounts prescribed in division (C)(1) of this section. Remitted taxes shall be made payable to the treasurer of state.

(1) The required portion of the combined tax liability for the taxable year that shall be paid through estimated taxes shall be as follows:

(a) On or before the fifteenth day of the fourth month after the beginning of the taxable year, twenty-two and one-half per cent of the combined tax liability for the taxable year;

(b) On or before the fifteenth day of the sixth month after the beginning of the taxable year, forty-five per cent of the combined tax liability for the taxable year;

(c) On or before the fifteenth day of the ninth month after the beginning of the taxable year, sixty-seven and one-half per cent of the combined tax liability for the taxable year;

(d) On or before the fifteenth day of the twelfth month of the taxable year, ninety per cent of the combined tax liability for the taxable year.

(2) If the taxpayer determines that its declaration of estimated taxes will not accurately reflect the taxpayer's tax liability for the taxable year, the taxpayer shall increase or decrease, as appropriate, its subsequent payments in equal installments to result in a more accurate payment of estimated taxes.

(3) (a) Each taxpayer shall report on the declaration of estimated taxes the portion of the remittance that the taxpayer estimates that it owes to each municipal corporation for the taxable year.

- (b) Upon receiving a payment of estimated taxes under this section, the commissioner shall immediately forward the payment to the treasurer of state. The treasurer shall credit the payment in the same manner as in division (B) of section 718.85 of the Revised Code.
- (D) (1) In the case of any underpayment of estimated taxes, ~~there shall be added~~ the tax commissioner may add to the taxes an amount determined at the rate per annum prescribed by section 5703.47 of the Revised Code upon the amount of underpayment for the period of underpayment, unless the underpayment is due to reasonable cause as described in division (E) of this section. The amount of the underpayment shall be determined as follows:
- (a) For the first payment of estimated taxes each year, twenty-two and one-half per cent of the combined tax liability, less the amount of taxes paid by the date prescribed for that payment;
 - (b) For the second payment of estimated taxes each year, forty-five per cent of the combined tax liability, less the amount of taxes paid by the date prescribed for that payment;
 - (c) For the third payment of estimated taxes each year, sixty-seven and one-half per cent of the combined tax liability, less the amount of taxes paid by the date prescribed for that payment;
 - (d) For the fourth payment of estimated taxes each year, ninety per cent of the combined tax liability, less the amount of taxes paid by the date prescribed for that payment.
- (2) The period of the underpayment shall run from the day the estimated payment was required to be made to the date on which the payment is made. For purposes of this section, a payment of estimated taxes on or before any payment date shall be considered a payment of any previous underpayment only to the extent the payment of estimated taxes exceeds the amount of the payment presently due.
- (3) All amounts collected under this section shall be considered as taxes collected under sections 184.22 to 184.37 and shall be credited and distributed to municipal corporations in accordance with section 718.83 of the Revised Code.
- (E) An underpayment of any portion of a combined tax liability shall be due to reasonable cause and the penalty imposed by this section shall not be added to the taxes for the taxable year if any of the following apply:
- (1) The amount of estimated taxes that were paid equals at least ninety per cent of the combined tax liability for the current taxable year, determined by annualizing the income received during the year up to the end of the month immediately preceding the month in which the payment is due.
 - (2) The amount of estimated taxes that were paid equals at least one hundred per cent of the tax liability shown on the return of the taxpayer for the preceding taxable year, provided that the immediately preceding taxable year reflected a period of twelve months and the taxpayer filed a municipal income tax return for that year.

184.32 ASSESSMENTS AGAINST TAXPAYER.

- (A) If any taxpayer required to file a return under section 184.22 to 184.37 fails to file the return within the time prescribed, files an incorrect return, or fails to remit the full amount of the tax due for the period covered by the return, the tax commissioner may make an assessment against the taxpayer for any deficiency for the period for which the return or tax is due, based upon any information in the commissioner's possession. The tax commissioner shall not make or issue an assessment against a taxpayer more than three years after the later of the date the return subject to assessment was required to be filed or the date the return was filed. Such time limit may be extended if both the taxpayer and the commissioner consent in writing to the extension. Any such extension shall extend the three-year time limit in section 184.33 for the same period of time. There shall be no bar or limit to an assessment against a taxpayer that fails to file a return subject to assessment as required by sections 184.22 to 184.37, or that files a fraudulent return. The commissioner shall give the taxpayer assessed written notice of the assessment as provided in section 5703.37 of the Revised Code. With the notice, the commissioner shall provide instructions on how to petition for reassessment and request a hearing on the petition.
- (B) Unless the taxpayer assessed files with the tax commissioner within sixty days after service of the notice of assessment, ~~either personally or by certified mail~~, a written petition for reassessment signed by the authorized agent of the taxpayer assessed having knowledge of the facts, the assessment becomes final, and the amount of the assessment is due and payable from the taxpayer to the treasurer of state. The petition shall indicate the taxpayer's objections, but additional objections may be raised in writing if received by the commissioner prior to the date shown on the final determination. If the petition has been properly filed, the commissioner shall proceed under section 5703.60 of the Revised Code.
- (C) After an assessment becomes final, if any portion of the assessment remains unpaid, including accrued interest, a certified copy of the tax commissioner's entry making the assessment final may be filed in the office of the clerk of the court of common pleas in the county in which the taxpayer has an office or place of business in this state, the county in which the taxpayer's statutory agent is located, or Franklin County.

Immediately upon the filing of the entry, the clerk shall enter a judgment against the taxpayer assessed in the amount shown on the entry. The judgment may be filed by the clerk in a loose-leaf book entitled "special judgments for municipal income taxes," and shall have the same effect as other judgments. Execution shall issue upon the judgment upon the request of the tax commissioner, and all laws applicable to sales on execution shall apply to sales made under the judgment.

If the assessment is not paid in its entirety within sixty days after the day the assessment was issued, the portion of the assessment consisting of tax due shall bear interest at the rate per annum prescribed by section 5703.47 of the Revised Code from the day the commissioner issues the assessment until the assessment is paid or until it is certified to the attorney general for collection under section 131.02 of the Revised Code, whichever comes first. If the unpaid portion of the assessment is certified to the attorney general for collection, the entire unpaid portion of the assessment shall bear interest at the rate per annum prescribed by section 5703.47 of the Revised Code from the date of certification until the date it is paid in its entirety. Interest shall be paid in the same manner as the tax and may be collected by issuing an assessment under this section.

- (D) All money collected under this section shall be credited to the municipal income tax fund and distributed to the municipal corporation to which the money is owed based on the assessment issued under this section.
- (E) If the tax commissioner believes that collection of the tax will be jeopardized unless proceedings to collect or secure collection of the tax are instituted without delay, the commissioner may issue a jeopardy assessment against the taxpayer liable for the tax. Immediately upon the issuance of the jeopardy assessment, the commissioner shall file an entry with the clerk of the court of common pleas in the manner prescribed by division (C) of this section. Notice of the jeopardy assessment shall be served on the taxpayer assessed or the taxpayer's legal representative in the manner provided in section 5703.37 of the Revised Code within five days of the filing of the entry with the clerk. The total amount assessed is immediately due and payable, unless the taxpayer assessed files a petition for reassessment in accordance with division (B) of this section and provides security in a form satisfactory to the commissioner and in an amount sufficient to satisfy the unpaid balance of the assessment. Full or partial payment of the assessment does not prejudice the commissioner's consideration of the petition for reassessment.
- (F) Notwithstanding the fact that a petition for reassessment is pending, the taxpayer may pay all or a portion of the assessment that is the subject of the petition. The acceptance of a payment by the treasurer of state does not prejudice any claim for refund upon final determination of the petition.

If upon final determination of the petition an error in the assessment is corrected by the tax commissioner, upon petition so filed or pursuant to a decision of the board of tax appeals or any court to which the determination or decision has been appealed, so that the amount due from the taxpayer under the corrected assessment is less than the portion paid, there shall be issued to the taxpayer, its assigns, or legal representative a refund in the amount of the overpayment as provided by section 184.33, with interest on that amount as provided by that section.

184.33 REFUND APPLICATIONS.

- (A) An application to refund to a taxpayer the amount of taxes paid on any illegal, erroneous, or excessive payment of tax under sections 184.22 to 184.37, including assessments, shall be filed with the tax commissioner within three years after the date of the illegal, erroneous, or excessive payment of the tax, **the date of the return to which the payment relates was due including any valid extension**, or within any additional period allowed by division (A) of section 184.33. The application shall be filed in the form prescribed by the tax commissioner.
- (B) (1) On the filing of a refund application, the tax commissioner shall determine the amount of refund to which the applicant is entitled. The amount determined shall be based on the amount overpaid per return or assessment. If the amount is greater than ten dollars and not less than that claimed, the commissioner shall certify that amount to the director of budget and management and the treasurer of state for payment from the tax refund fund created in section 5703.052 of the Revised Code. If the amount is greater than ten dollars but less than that claimed, the commissioner shall proceed in accordance with section 5703.70 of the Revised Code.
- (2) Upon issuance of a refund under this section, the commissioner shall notify each municipal corporation of the amount refunded to the taxpayer attributable to that municipal corporation, which shall be deducted from the municipal corporation's next distribution under section 718.83 of the Revised Code.
- (C) Any portion of a refund determined under division (B) of this section that is not issued within ninety days after such determination shall bear interest at the rate per annum prescribed by section 5703.47 of the Revised Code from the ninety-first day after such determination until the day the refund is paid or credited. On an illegal or erroneous assessment, interest shall be paid at that rate from the date of payment on the illegal or erroneous assessment until the day the refund is paid or credited.