

RESOLUTION NO. R25-76

A RESOLUTION BY THE TROTWOOD CITY COUNCIL ADOPTING A CYBERSECURITY PROGRAM PURSUANT TO SECTION 9.64 OF THE OHIO REVISED CODE, TO SAFEGUARD THE CITY'S DATA AND INFORMATION TECHNOLOGY RESOURCES TO HELP ENSURE AVAILABILITY, CONFIDENTIALITY, AND INTEGRITY OF THE CITY'S DATA AND TECHNOLOGY.

WHEREAS, pursuant to Section 9.64 of the Ohio Revised Code (the "Cybersecurity Law"), enacted through House Bill 96, the City is required to adopt a cybersecurity program (the "Program") that safeguards its data and information technology ("IT") systems to ensure confidentiality, availability, and integrity of its IT systems; and

WHEREAS, the Cybersecurity Law requires that the Program be consistent with generally accepted best practices for cybersecurity, such as those best practices established by the National Institute of Standards and Technology ("NIST") Cybersecurity Framework and the Center for Internet Security ("CIS") Cybersecurity Best Practices; and

WHEREAS, the City's Program may include, but is not limited to: (1) identifying and addressing the critical functions and cybersecurity risks of the political subdivision; (2) identifying the potential impacts of a cybersecurity breach; (3) specifying mechanisms to detect potential threats and cybersecurity events; (4) specifying procedures for the City to establish certain communication channels, analyze incidents, and take actions to contain cybersecurity incidents; (5) establishing procedures for the repair of infrastructure impacted by any cybersecurity incident, as well as the maintenance of security after a cybersecurity incident; and (6) establishing cybersecurity training requirements for all City employees, including the frequency, duration, and details of the training, which shall correspond to the duties of each City employee; and

WHEREAS, pursuant to Section 9.64(E) of the Ohio Revised Code, all records, documents, and reports related to the City's Program are not public records pursuant to Section 149.43 of the Ohio Revised Code; and

WHEREAS, the implementation of the Program is not only required by law, but it is in the best interest of the health, safety, and welfare of the citizens of Trotwood; and

WHEREAS, having reviewed the proposed Program in executive session pursuant to Ohio Revised Code Sections 121.22(G)(5) and 121.22(G)(6) and upon the recommendation of the City Manager and Finance Director, City Council hereby adopts the Program, which is consistent with, and follows the guidance of, Section 9.64 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:

SECTION I: City Council hereby adopts the Program, which Program is consistent with, and follows the guidance of, Section 9.64 of the Ohio Revised Code as its official Program for cybersecurity. The protocols and controls set forth in the Program include, among other things, a prioritized set of actions proven to defend against the most common cyber threats.

SECTION II: The protocols and controls set forth in the Program provides guidance and protocols to aid in managing the City's assets, protecting sensitive data, controlling access to data, securing and updating IT systems, defending against malware and other vulnerabilities, monitoring logs and network traffic, responding to cybersecurity incidents, training employees, and ensuring third-party providers meet security standards. These measures are an effective step in reducing cybersecurity risks, including but not limited to risks associated with malware, ransomware, and phishing.

SECTION III: The City will continue making improvements to its Program as needed to ensure all reasonable, appropriate precautions are being taken against cybersecurity attacks. The City shall make a complete review of its Program annually to assess progress, update practices, and ensure alignment with evolving threats, best practices, and the requirements set forth in Section 9.64 of the Ohio Revised Code.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were done in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including, but not limited to, Section 121.22 of the Ohio Revised Code.

SECTION V: This Resolution shall take effect and be in full force from and after the date of its passage.

Passed this 1st day of December, 2025.

TROTWOOD, OHIO 45426

3035 OLIVE ROAD

CITY OF TROTWOOD

ATTEST:


KARA B. LANDIS
CLERK OF COUNCIL

APPROVED:


YVETTE F. PAGE
MAYOR


TYNAIR BROWN
VICE-MAYOR

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Resolution No. **R25-76** adopted by the Trotwood City Council at a regular scheduled meeting held on the **1st** day of **December, 2025**, and that I am duly authorized to execute this certificate.

Signed this _____ day of _____, _____.

CLERK OF COUNCIL