



City of Trotwood
Planning and Development Department
3035 Olive Road – Trotwood, Ohio 45426

Request for Quote (RFQ) - Demolition

Date Issued: August 6, 2026

Proposal Due Date: August 21, 2026

Introduction

The City of Trotwood is seeking proposals from qualified contractors and vendors to provide demolition services for the following properties:

- 420.5 W Main St
- 4232 Wolf Road
- 6878 Hoover Ave
- 5483 W Third St.

Project Background

The City of Trotwood is working to revitalize the community and mitigate the impact of vacant and abandoned properties that have become a hazard to public health, safety, and well-being. When a landowner fails to maintain a property or structure, they may face criminal charges to enforce building, housing, health, and safety codes.

Scope of Work

The selected vendor will be responsible for the following tasks:

1. **Due Diligence:**
 - Verify and/or complete disconnection and capping of all utility services.
 - Secure all applicable permits prior to commencement of work, including the demolition permit from Montgomery County.
2. **Demolition Services:**
 - Perform demolition of all unsafe, deteriorated, or abandoned structures on-site, ensuring compliance with all safety regulations.
 - Ensure proper disposal of demolished materials in accordance with state and local environmental regulations.
 - Safeguard surrounding properties during demolition activities to minimize impact and potential damages.

3. **Property Clean-Up and Debris Removal:**

- Remove demolition materials, trash, old furniture, discarded tires, overgrown vegetation, and any other debris from the property.
- Ensure the property is cleared of hazardous materials, and ensure compliance with all health and safety regulations.

4. **Site Restoration:**

- Restore the site to a clean and safe condition after demolition and clean-up work is completed; ensuring grass seed is planted on leveled surface.
- Perform site stabilization to prevent erosion, stabilize the ground, and prevent further property degradation if necessary.

5. **Compliance and Reporting:**

- Ensure all work is compliant with local, state, and federal regulations, including environmental standards, building codes, and health and safety codes.
- Provide detailed reports of activities, including work completed, materials used, and disposal methods. This shall include a 48-hour notice prior to the start of demolition, indicating the time demolition will begin. Reports should be submitted to the City of Trotwood as agreed upon in the contract.

Proposal Requirements

Interested vendors and contractors are invited to submit a proposal that addresses the following:

1. **Company Profile:**

A brief overview of your company, including legal structure, number of years in business, and experience with similar projects.

2. **Relevant Experience:**

Documentation of prior experience in demolition and property clean-up projects, especially for urban areas dealing with blighted, abandoned, or unsafe properties. Include references and contact information for at least three similar projects completed within the past five years.

3. **Detailed Plan of Action:**

A step-by-step plan outlining how you will carry out the tasks described in the scope of work. This should include timelines, materials, equipment, and any subcontractors that may be involved.

4. **Team Members and Qualifications:**

A list of project managers, field supervisors, and other key personnel who will be assigned to this project. Include their qualifications and certifications (e.g., safety training, demolition certifications, etc.).

5. **Cost Proposal:**

A breakdown of the costs associated with each element of the project. In this case, each property should have its own cost breakdown. Proposals should include any variable costs and a fixed total amount.

6. **Safety and Environmental Compliance:**

A statement of your company's safety protocols and how you will ensure compliance with all relevant health, safety, and environmental laws and regulations. Include any certifications or training for hazardous material handling, waste disposal, and worker safety.

7. **Timeline:**

A proposed timeline for the project, including estimated start and completion dates. Proposals should indicate how long it will take to complete each phase of the work, including demolition, renovation (if applicable), and clean-up. The overall completion and documentation submission date shall be no later than December 31, 2026.

8. **Insurance and Bonding:**

Provide proof of insurance, including general liability, workers' compensation, and any bonding required by local or state law for demolition and construction work.

Submission Instructions

Proposals must be submitted to the City of Trotwood by August 21, 2026 by 11:59pm. Late proposals will not be considered. Proposals should be submitted via email to thauck@trotwood.org or delivered to the following physical address:

City of Trotwood

Tyler S. Hauck, AICP
3035 Olive Road
Trotwood, Ohio 45426
Attn: Planning and Development Department

Evaluation Criteria

The city will evaluate proposals based on the following criteria:

- Relevant experience and qualifications of the contractor.
 - Quality and feasibility of the proposed plan of action.
 - Cost-effectiveness of the proposal.
 - Commitment to safety, environmental compliance, and worker protection.
 - Previous successful outcomes from similar projects.
 - Timeline for completion
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Questions

For any inquiries regarding the RFQ, please contact:

Tyler S. Hauck, AICP
Planning and Development Director
thauck@trotwood.org
(937)-854-7216

We look forward to receiving your proposal.
