# City of Trotwood
## Planning and Development Department
3035 Olive Road – Trotwood, Ohio 45426

# GLOW HOME IMPROVEMENT & WEATHERIZATION GRANT

RESIDENT APPLICATION

Helping Trotwood Homeowners Make Their Homes Safer, Healthier & More Energy Efficient.

The City of Trotwood is accepting applications from qualifying homeowners interested in receiving assistance with eligible home repairs and weatherization improvements through the GLOW Grant Program.

The program is intended to help income-qualified residents address home repair and energy-efficiency concerns that may affect the safety, condition, and comfort of their homes.

Potential improvements may include roof repairs, replacement windows and exterior doors, weather stripping, insulation, siding, and other approved weatherization or barrier-removal improvements.

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Please select ONE of the following options: What type of assistance are you applying for?

☐ **Option 1 – City Coordinated Contractor**

The City of Trotwood has a contractor available to complete select home improvements through the GLOW Grant Program. Homeowners selecting this option may choose from the following eligible improvements, subject to program approval and funding availability:

☐ New Roof ☐ Attic Insulation ☐ Furnace/AC Replacement
☐ Exterior Door Replacement (Excluding Painting)

Homeowners selecting this option may choose from the improvements listed above and will be responsible for making arrangements directly with the contractor.

All approved work must be completed by December 31, 2026. Selection of an improvement does not guarantee approval or funding.

☐ **Option 2 – Other Eligible Home Improvements**

Homeowner-selected eligible improvements requiring a contractor quote. Allowed projects include windows, storm doors, or garage doors.

*PLEASE NOTE: Submitting an application does NOT guarantee approval or funding. However, completing all sections of the application and providing the required documentation will help the City review your request and determine your eligibility.*

**ALL WORK MUST BE COMPLETED BY DECEMBER 31, 2026**

PROGRAM ELIGIBILITY REQUIREMENTS

To qualify for consideration, applicants must meet the following requirements. These requirements will be verified by City staff.

1. You must be the legal homeowner of the property.
2. Your property must be located within the City of Trotwood.
3. Your home must utilize CenterPoint Energy natural gas service.
4. Your household income must be at or below the program's established income limits.

In addition to your completed application, you must provide the following:

1. Contractor Quotes/Estimates: Written estimates for the requested work from the contractor(s) you select. Many contractors provide estimates at no charge.
2. CenterPoint Energy Bill: A copy of your most recent natural gas bill, including pages 1 and 2.
3. Proof of Household Income: Income documentation for every adult (18 years or older) living in the home covering the most recent 90 days.
4. Photo Identification: A copy of the applicant's current photo ID.

Incomplete applications or missing documentation may delay the review process. Applications are reviewed in the order they are received.

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SECTION 1 – APPLICANT INFORMATION

Applicant Name: _____

Property Address: _____ ZIP Code: _____

Primary Phone Number: _____ Email Address: _____

Preferred Method of Contact: ☐ Phone ☐ Email

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SECTION 2 – PROPERTY INFORMATION

Are you the legal owner of the property? ☐ Yes ☐ No

Is this property your primary residence? ☐ Yes ☐ No

How long have you lived at this property?

☐ Less than 1 year ☐ 1–5 years ☐ 6–10 years ☐ More than 10 years

Type of Residence: ☐ Single-family home ☐ Duplex ☐ Other: _____

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SECTION 3 – HOUSEHOLD & INCOME INFORMATION

The GLOW Grant is intended to assist qualifying low-income households. Income eligibility will be determined using the program's established guidelines.

Total number of people living in the household: _____

Total annual household income (estimated):

☐ Less than $20,000 ☐ $20,000–$29,999 ☐ $30,000–$39,999 ☐ $40,000–$49,999

☐ $50,000–$59,999 ☐ $60,000 or more

Does anyone in your household currently receive any of the following benefits? (Check all that apply.)

☐ Social Security / SSI ☐ HEAP (Home Energy Assistance Program) ☐ PIPP Plus

☐ SNAP (Food Assistance) ☐ Veterans Benefits ☐ None of the above

Does anyone living in your home meet any of the following descriptions? (Check all that apply.)

☐ Age 60 or older ☐ Individual with a disability ☐ Children under the age of 6

☐ Veteran ☐ None of the above

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SECTION 4 – HOME REPAIR & IMPROVEMENT NEEDS

Please identify the repairs or improvements your home currently needs. (Check all that apply.)

<u>ROOFING & EXTERIOR PROTECTION</u>

☐ Roof leaks or roof damage ☐ Damaged gutters or drainage concerns

☐ Exterior siding repair or replacement ☐ Other: _____

<u>WINDOWS & EXTERIOR DOORS</u>

☐ Drafty or inefficient windows ☐ Drafty or damaged exterior doors

☐ Weather stripping around windows or doors ☐ Other: _____

WEATHERIZATION & ENERGY EFFICIENCY

☐ Little or no attic or wall insulation ☐ Heating or cooling efficiency improvements

☐ Air leaks or drafts throughout the home ☐ Other: _____

OTHER HOME REPAIR CONCERNS

☐ Exterior structural repairs ☐ Moisture or mold concerns ☐ Excessively high heating bills

☐ Other: _____

Please describe the repairs or improvements needed at your home:

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SECTION 5 – APPLICANT ACKNOWLEDGMENT

By signing below, I acknowledge and agree to the following:

1. I certify that the information provided in this application is true and accurate to the best of my knowledge.
2. I understand that submitting an application does not guarantee eligibility or approval for grant assistance.
3. I understand that the City of Trotwood will review my application to determine whether my household and property meet the program requirements.
4. I understand that the City may request additional documentation, conduct a property inspection, and verify information provided in this application.
5. I understand that only improvements approved under the GLOW Grant Program may receive funding assistance.
6. I understand that I may not begin work or enter into a contractor agreement with the expectation of reimbursement before receiving written approval from the City.
7. I understand work must be completed and invoiced by December 31, 2026.
8. Any work not completed by December 31, 2026, will be the homeowner's responsibility and will not be covered by the GLOW Grant Program or the City of Trotwood.
9. I authorize the City of Trotwood to contact me regarding my application and request information necessary to determine eligibility.

Applicant Signature: _____

Printed Name: _____ Date: _____

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*Funding is limited. All applications are subject to program requirements, eligibility verification, review of proposed improvements, and available grant funds.*

IMPORTANT – PROGRAM DEADLINE

All GLOW Grant projects must be completed by December 31, 2026.

The City has a contractor available for attic insulation projects to help ensure completion within this timeframe.

Applicants requesting other eligible improvements must submit a contractor quote with their application. Homeowners are responsible for ensuring their selected contractor can complete the approved work by the deadline. Any work remaining incomplete after December 31, 2026, will be the homeowner's financial responsibility and will not be covered by the grant or the City of Trotwood.

To help ensure timely processing before the program deadline, please complete application online or email your completed application along with copies of all required supporting documents to: Chantel Argabright City of Trotwood – Planning & Development Department; Email: cargabright@trotwood.org.

If you have any questions, please contact us at 937-854-7227 or email at cargabright@trotwood.org.

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SECTION 7 – CITY OF TROTWOOD STAFF USE ONLY

Date Application Received: _____ Application Number: _____

Household Income Verified? ☐ Yes ☐ No

Property Ownership Verified? ☐ Yes ☐ No

CenterPoint Energy Service Verified? ☐ Yes ☐ No

Property Located Within an Eligible Census Tract? ☐ Yes ☐ No

Estimated Project Cost: $_____

Eligible Improvements Identified: _____

APPLICATION DETERMINATION

☐ Approved for Further Review ☐ Additional Information Needed

☐ Ineligible ☐ Approved for Funding

☐ Waitlisted – Funding Availability Approved Funding Amount: $_____

Staff Notes: _____

Reviewed By: _____ Date: _____